ADVERT ID 264124

Caretaker/Janitor

Loreto Primary

Loreto Primary School Grange Road Rathfarnham Dublin D14YY28
https://www.loretograngeroad.ie

MAIN DETAILS

Status:	Active
Level:	Primary
Date Posted:	Thu Nov 12 2026
Application Closing Date:	Thu Dec 3 2026
Commencement Date:	Mon Dec 7 2026
Status of Post:	Fixed-term
Number of Vacancies:	1

SCHOOL DETAILS

School Type:	Mainstream
School Structure:	Vertical
Gender:	Girls
School Patronage:	Catholic
Total No. of Teaching Staff:	26
Current Enrolment:	480
Droichead school:	Yes

POST DETAILS

Additional Information:
Loreto Primary School is looking for a reliable, practical and proactive Caretaker to join our school community. This is a varied hands-on role involving the day-to-day upkeep, maintenance and presentation of our school buildings, grounds and outdoor learning spaces.

The role includes:

Opening and closing the school as needed
General school and grounds maintenance
Lawn mowing, edging, strimming and leaf blowing
Gardening, planting and pruning
Maintaining yards, pathways, play areas and outdoor learning spaces
Supporting wildlife-friendly gardening and biodiversity
Litter picking and general tidying
Checking and replenishing toilet and hygiene supplies
Managing bins and waste collections
Routine checks of heating, plant room, water systems and external areas
Identifying and reporting maintenance issues
Minor maintenance, painting and practical tasks
Monitoring prefabs and other external facilities
Preparing the school grounds for seasonal weather
Supporting school events, furniture moves and other practical requests
Keeping a simple record of outstanding work
Planning weekly priorities and communicating with school management
The school will provide the main tools and equipment required for the role.We are looking for someone who is:

Reliable and punctual
Practical and hands-on
Organised and able to prioritise
Comfortable working independently
Proactive and able to use initiative
Experienced in maintenance, gardening, groundskeeping, facilities or a similar role
Interested in gardening, nature, wildlife and biodiversity
Comfortable working around children and within a busy school environment
Calm and flexible when unexpected jobs arise
Proud of maintaining a safe, clean and welcoming school
Previous experience in school maintenance, facilities, gardening, trades or groundskeeping would be an advantage.

This would suit someone who is interested in working in a sociable environment, and who enjoys varied practical work, working outdoors and taking pride in looking after a site and its natural environment. The successful candidate will become an important part of the day-to-day running of Loreto Primary School.

Hours: 25 hours per week, with occasional extra hours as needed.

Contract: Fixed term, part time, with 3 month probation.

Pay: €14.25-€20.82 per hour

Expected hours: 25.0 per week

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.

APPLICATION REQUIREMENTS

- Letter of Application
- CV (Digital)

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Roll Number:	00729F
Apply To:	Loreto Primary School Grange Road Rathfarnham Dublin D14YY28 applications.loreto@loretograngeroad.ie
County:	Dublin
Postal District:	Dublin 14
Website:	https://www.loretograngeroad.ie

Information contained within this advertisement is copyrighted by IPPN and licensed by IPPN for use by job-seekers only. The information herein may not be downloaded, copied or used for any other purposes, including its replication on other recruitment & advertising websites, without the express prior written permission of IPPN.