ADVERT ID 263773

Deputy Principal

St Joseph's NS

Tom Bellew Avenue Dundalk A91 D786
https://www.sjns.ie

MAIN DETAILS

Status:	Active
Level:	Primary
Date Posted:	Wed Nov 4 2026
Application Closing Date:	Wed Nov 18 2026
Commencement Date:	Wed Dec 2 2026
Status of Post:	Permanent

SCHOOL DETAILS

School Type:	Mainstream
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Catholic
Classification:	DEIS Plus
Total No. of Teaching Staff:	46
Current Enrolment:	575
Droichead school:	Yes

POST DETAILS

Panel of Applicants:
An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:
The Board of Management of St Joseph's NS invites applications for the position of Administrative Deputy Principal. Open competition pursuant to open competition procedures in circular 0044/2019. This is a permanent post commencing on December 2nd 2026.
St Joseph's NS is a Catholic primary school under the patronage of the Catholic Archbishop of Armagh, Eamon Martin.
The Deputy Principal occupies a position of vital importance within the senior leadership team in the school. The Principal, Deputy Principal, AP1 and AP2 post-holders form the Leadership and Management team and work in collaboration to ensure the effective management of St. Joseph's NS. The Deputy Principal co-operates with the Principal in the fulfillment of the Principal's role and deputises as the Principal in the Principals absence. Act as the school's DDLP for child protection matters. Promote an inclusive school community. Promote equality of opportunity for all pupils.
The roles and responsibilities for this post relate to the four domains of leadership and management as specified in Circular 0044/2019:
1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading school development
4. Developing Leadership capacity
In line with the above domains, the Deputy Principal will also act as a Co-ordinator for a key Department within the school.

The following skills, knowledge, experience and competencies are desirable:-

• a knowledge of and a commitment to the Catholic ethos of the school
• Effective communication, interpersonal and intrapersonal skills; a commitment to shared leadership; a willingness to delegate and develop leadership capacity in others.
• A high level of competence and experience in the area of evidence-based school policy and curricular development.
• The ability to exercise flexibility, in partnership with and under the direction of the Principal, to meet the daily needs of the school.
•Previous teaching experience across a wide range of classes in the primary school.

The roles and responsibilities of this post are subject to review and change according to procedures set out in Circular 0044/2019. The responsibilities of the role will require participation in the leadership role outside of the standard school day and outside the standard school year.

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.

APPLICATION REQUIREMENTS

- Standard Application Form for Principalship/Deputy Principalship - in English
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- CV (Unbound/Slide Binder)
- Teaching Council Registration

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number:	19673J
Apply To:	Mr. John Farrell Chairperson of the Board of Management, St Joseph's NS Tom Bellew Avenue Dundalk Marked Deputy Principal Application
County:	Louth
Website:	https://www.sjns.ie
Further Information:	https://www.sjns.ie
Application Form:	Application-Form-for-Primary-Principalship-and-Deputy-Principalship.pdf

Information contained within this advertisement is copyrighted by IPPN and licensed by IPPN for use by job-seekers only. The information herein may not be downloaded, copied or used for any other purposes, including its replication on other recruitment & advertising websites, without the express prior written permission of IPPN.