ADVERT ID 263659

Special Needs Assistant

St Mary's CBS The Green

Dan Spring Rd., Tralee, V92EA09
https://www.thegreen.ie

MAIN DETAILS

Status:	Active
Level:	Post Primary
Date Posted:	Sun Nov 1 2026
Application Closing Date:	Mon Nov 16 2026
Commencement Date:	Mon Nov 30 2026
Status of Post:	Fixed-term
Number of Vacancies:	1
Number of hours per week:	32

SCHOOL DETAILS

School Type:	Secondary School
Current Enrolment:	805
Droichead school:	Yes

POST DETAILS

Additional Information:
St Mary's Secondary School CBS The Green is a Catholic all-boys secondary school catering for over 800 boys. The school is proud of its record in the provision of quality education to families in Tralee and the surrounding area.

The Board invites applications for the following post:-

Special Needs Assistant

Applications are invited for one permanent SNA position (32 hours).
This post is sanctioned by the NCSE and approved by the Department of Education and Youth (DoEY).
The position can only be filled in accordance with DoEY regulations and subject to approval by the Department of Education and Youth and the Board of Management of CBS The Green, Tralee.
Relevant experience in working with post-primary students with complex care needs, communication difficulties, autism, diabetes, epilepsy, emotional and behavioural difficulties, physical disabilities and working with a variety of care needs is essential. The SNA will support students with autism and multiple disabilities who have access to a special class setting.
Applicants can submit a certified copy of their Panel Form 1 if applicable.

To apply, please email the following to chairpersonbom@thegreen.ie:

a completed application form (attached), including the details of two referees, written references (if available) and copies of relevant certificates or diplomas.

Closing date: 4.00 p.m., Monday 16 November 2026. Please do not send a CV.

Appointment is subject to medical fitness and Garda vetting. Shortlisting may apply; only shortlisted candidates will be contacted. The Board of Management of CBS The Green, Tralee, is an Equal Opportunities Employer.

Interviews will take place during the week commencing Monday 23rd November 2026.

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.

APPLICATION REQUIREMENTS

- References (written)
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- External Application Form

Applications may be submitted by

- Email
- External Application Form

APPLY TO THIS JOB VACANCY

Roll Number:	61440W
Apply To:	Dan Spring Rd., Tralee, V92EA09 info@thegreen.ie
County:	Kerry
Website:	https://www.thegreen.ie
Further Information:	https://www.thegreen.ie
Application Form:	SNA Application form St Marys CBS The Green.pdf

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