ADVERT ID 261998

Caretaker/Janitor

Greystones ETNS

Blacklion Greystones Co Wicklow Co Wicklow A63 YE36
https://greystoneset.ie

GREYSTONES
Educate Together

MAIN DETAILS

Status:	Deactivated
Level:	Primary
Date Posted:	Tue Sep 8 2026
Application Closing Date:	Fri Sep 18 2026
Commencement Date:	Mon Sep 28 2026
Status of Post:	Fixed-term
Number of Vacancies:	1

SCHOOL DETAILS

School Type:	Mainstream with Special Classes
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Educate Together
Total No. of Teaching Staff:	27
Current Enrolment:	446
Droichead school:	Yes

POST DETAILS

Panel of Applicants:
An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:
Greystones Educate Together National School is a warm and welcoming school community. We have 18 mainstream classes and 3 special classes. We are seeking a proactive, hands-on person to join our team to take care of the general maintenance and upkeep of our school buildings and grounds. This is a 2 care taker school, so the successful applicant would be working alongside our current caretaker.
The position is 20 hours per week.
Key Responsibilities:
• Maintain school facilities and grounds to ensure a safe, functional and welcoming environment.
• Handle routine repairs and general site upkeep.
• Support school staff with day-to-day logistical needs on site.

What we are looking for
• Practical maintenance or DIY skills with a strong eye for detail
• Ability to work independently and manage time effectively
• A reliable, approachable attitude and a commitment to student safety

Duties to include (but not limited to):
• Key holding and alarm activation
• Care and maintenance of school buildings and grounds
• Ensuring that hazards, including ice and litter are cleared promptly and passageways and pathways are maintained in a safe condition at all times
• Waste management – that bins are emptied daily and are ready for collection on a weekly basis

• Routinely check for damages and carrying out minor repairs to fixtures and fittings e.g. plumbing, painting, repairing furniture. Liaising with tradespeople working on site e.g. plumbers, electricians, building contractors, alarm company where applicable
• Operating a lawnmower, electrical tools and other equipment as necessary
• Receiving deliveries and assisting with the safe storage and movement of supplies and equipment where appropriate
• To fully comply with the School's Health and Safety policies in relation to care taking duties and to alert Principal/Management to any Health and Safety issues around the school
• To be aware of responsibilities under the School's Child Safeguarding Statements and to be able to report any concerns to the Principal without delay.

Requirements and Compliance:
• Appointment is strictly subject to Garda Vetting and Fitness to Work Declaration.
• The above requirements are not an exhaustive list of duties and the successful candidate may be required to perform other duties as directed by the school authorities.
It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.

APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- CV (Digital)

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Roll Number:	20300A
Apply To:	appointments@greystoneset.ie or by post to 'Application' The Chairperson, Board of Management, Greystones Educate Together NS Blacklion Greystones Co.Wicklow
County:	Wicklow
Website:	https://greystoneset.ie
Further Information:	https://greystoneset.ie

Information contained within this advertisement is copyrighted by IPPN and licensed by IPPN for use by job-seekers only. The information herein may not be downloaded, copied or used for any other purposes, including its replication on other recruitment & advertising websites, without the express prior written permission of IPPN.