

ADVERT ID 261959

Principal Teacher

Scoil Mhuire na Trócaire

Scoil Mhuire na Trócaire Hale Street Ardee A92FR58
<https://www.smntardee.ie>



MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Wed Sep 9 2026
Application Closing Date: Wed Sep 23 2026
Commencement Date: Mon Nov 30 2026
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 19
Current Enrolment: 327
Droichead school: Yes

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

The Board of Management of Scoil Mhuire na Trócaire Primary School, under the patronage of the Catholic Archbishop of Armagh, invites applications for the position of Administrative Principal Teacher (permanent) commencing on Monday 30th November 2026.

Scoil Mhuire na Trócaire is a child-centred, happy, vibrant and inclusive school committed to providing a high-quality, holistic education for all pupils. Inspired by the Mercy ethos, the school promotes the values of care, respect and joy in all aspects of school life. The successful candidate will demonstrate a strong commitment to these values and to fostering the positive, collaborative and supportive learning environment that currently exists within the school community.

The Principal will lead a dedicated and collaborative staff and will work closely with the Board of Management, parents and the wider school community to ensure the continued development and success of the school. The Leadership and Management Team currently consists of the Principal, Deputy Principal, Assistant Principal I post holder and four Assistant Principal II post holders, working collaboratively with the staff comprising 14 mainstream class teachers, 4.5 SETs, an EAL teacher, a shared HSCL and 7 SNAs.

The roles and responsibilities of this post relate to the four domains of leadership and management as outlined in DES Circular 0044/2019:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development

4. Developing Leadership Capacity

Applicants must have:

- Current full registration with the Teaching Council (Route 1 – Primary)
- A minimum of five years' recognised teaching experience
- A recognised Certificate to teach Religious Education

The successful candidate will demonstrate:

- A clear and ambitious vision for high-quality teaching and learning and a strong understanding of the Primary Curriculum Framework
- An understanding of and commitment to the school's Catholic ethos and the Mercy tradition
- A strong commitment to inclusive and child-centred education
- Excellent communication skills, strong interpersonal skills and proven organisational skills
- Proven leadership and management experience within a school setting
- Experience in school self-evaluation, policy development and school improvement planning
- Capacity to successfully lead and administer a school, including the ability to prioritise, plan and organise workloads effectively
- Evidence of ability to work collaboratively and foster very positive relationships with staff members, Board of Management, parents and guardians and the wider school community

Application Process:

- For the purposes of confidentiality in the consideration of their application, candidates are asked to provide three copies of the required application documents listed below.
- Applications are by post only, no later than 3pm on September 23rd, 2026.

The appointment is subject to current vetting requirements, satisfactory references and occupational health screening. A minimum of three valid applications is required for the competition to proceed. Shortlisting may apply.

[It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.](#)

APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 18099V
Apply To: Application for Principal Position,
F.A.O. The Chairperson, Board of Management,
Scoil Mhuire na Trócaire,
Hale Street,
Ardee,
Co. Louth
A92FR58
County: Louth
Website: <https://www.smntardee.ie>