ADVERT ID 261906

Caretaker/Janitor

Holy Family National School

Askea Carlow R93 VX27
https://www.askeans.ie

MAIN DETAILS

Status:	Deactivated
Level:	Primary
Date Posted:	Mon Sep 7 2026
Application Closing Date:	Mon Sep 21 2026
Commencement Date:	Mon Nov 2 2026
Status of Post:	Fixed-term
Number of Vacancies:	1

SCHOOL DETAILS

School Type:	Mainstream with Special Classes
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Catholic
Classification:	DEIS 1
Total No. of Teaching Staff:	57
Current Enrolment:	600
Droichead school:	Yes

POST DETAILS

Additional Information:
We are seeking a proactive hands-on individual to oversee the general maintenance and upkeep of our school buildings and grounds.
The position is 25 hours per week and is funded by the Department of Education Ancillary Grant Scheme.
Key Responsibilities:
• Maintain school facilities and grounds to ensure a safe, functional and welcoming environment.
• Handle routine repairs and general site upkeep.
• Support school staff with day-to-day logistical needs on site.

What we are looking for
• Practical maintenance or DIY skills with a strong eye for detail
• Ability to work independently and manage time effectively
• A reliable, approachable attitude and a commitment to student safety

Duties to include (but not limited to):
• Key holding and alarm activation
• Care and maintenance of school buildings and grounds
• Ensuring that hazards, including ice and litter are cleared promptly and passageways and pathways are maintained in a safe conditions at all times
• Waste management – that bins are ready for collection on a weekly basis
• Routinely check for damages and carrying out minor repairs to fixtures and fittings e.g. electrical, plumbing, painting, repairing furniture. Liaising with tradespeople working on site e.g. plumbers, electricians, building contractors, alarm company where applicable
• Operating a lawnmower, electrical tools and other equipment as necessary
• Receiving deliveries and assisting with the safe storage and movement of supplies and

equipment where appropriate
• To fully comply with the School's Health and Safety policies in relation to care taking duties and to alert Principal/Management to any Health and Safety issues around the school
• To be aware of responsibilities under the School's Child Safeguarding Statements and to be able to report any concerns to the Principal without delay.

Requirements and Compliance:
• Appointment is strictly subject to Garda Vetting and Fitness to Work Declaration.
• The above requirements are not an exhaustive list of duties and the successful candidate may be required to perform other duties as directed by the school authorities.

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.

APPLICATION REQUIREMENTS

- Letter of Application
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number:	20592Q
Apply To:	Chairperson, Holy Family National School, Askea, Carlow, R93 VX27
County:	Carlow
Website:	https://www.askeans.ie
Further Information:	https://www.askeans.ie

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