ADVERT ID 261886

Deputy Principal

St. Laurence O'Toole's National School (Roundwood NS)

Lough Dan Road Roundwood Bray A98 RP49
https://roundwoodns.ie

MAIN DETAILS

Status:	Deactivated
Level:	Primary
Date Posted:	Fri Sep 4 2026
Application Closing Date:	Mon Sep 21 2026
Commencement Date:	Mon Nov 2 2026
Status of Post:	Permanent

SCHOOL DETAILS

School Type:	Mainstream
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Catholic
Total No. of Teaching Staff:	18
Current Enrolment:	257
Droichead school:	Yes

POST DETAILS

Additional Information:
The Board of Management of St. Laurence O'Toole's National School (Roundwood NS) invites applications for the position of Deputy Principal. This is a permanent teaching position, and the appointment will be made via open competition in line with Circular 0044/2019.

Applicants must meet the eligibility criteria: Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

Roundwood NS is known for its welcoming and inclusive school environment and strong links with the local community. Our school motto is ‘We Aim High’, reflecting the high standards and expectations we promote throughout our school.

The Deputy Principal will work closely with the Principal to support and develop effective leadership within the school. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal’s role and acts or deputises as the Principal in the Principal’s absence.

In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in reassignment of the role and responsibilities within the leadership and management team.

Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management outlined in circular 0044/2019 and in Looking at Our School 2022: A Quality Framework for Primary Schools and Special Schools

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development

4. Developing Leadership Capacity

In line with the above domains and collaborating closely with the Principal, the duties attached to the role will involve whole school curricular development, policy development, day-to-day management of resources and personnel and long-term strategic planning for the future development of the school.

In addition, evidence of the following is essential to the role:

- A commitment to promoting inclusive practice and supporting children with additional needs.
- An excellent understanding of current national priorities in primary schools e.g the redeveloped Primary Curriculum Framework.
- Highly effective interpersonal and communication skills.
- Evidence of the ability to foster positive relationships with all members of the school community.
- A proven ability to work collaboratively with all stakeholders in policy development, implementation and future planning as per the needs of the school.
- Flexibility to adapt, in order to cater for the daily changing needs of the school, both during and outside of scheduled school hours.
- Capacity to lead School Self-Evaluation (SSE) processes and ensure alignment with Department of Education guidelines.
- A commitment to work with and support the Principal towards a shared vision for the school, to continue to uphold the Catholic ethos of the school and to foster a positive and supportive learning environment.

The successful candidate will be required to provide proof of qualifications in Education and a recognised qualification to teach Religious Education.

Appointment will be subject, but not limited to:
• Satisfactory references
• Current & continuing Teaching Council registration
• Current Garda Vetting requirements
• Occupational Health screening.

Applications should be submitted by email only and should arrive no later than 12pm on the closing date. Applications should be sent to recruitment@roundwoodns.ie with 'Deputy Principal Application' as the subject on the email. A minimum number of applications is required for the competition to proceed.

Interviews are provisionally scheduled to be held in person on Saturday 3rd October.

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.

APPLICATION REQUIREMENTS

- Standard Application Form for Principalship/Deputy Principalship - in English
- Letter of Application

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number:	16634H
Apply To:	recruitment@roundwoodns.ie FAO Evan Cullen, Chairperson of the Board of Management
County:	Wicklow
Website:	https://roundwoodns.ie

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