ADVERT ID 261595

Deputy Principal

Meelickmore NS

Meelickmore Claremorris F12EK20
https://www.meelickmorens.ie

MAIN DETAILS

Status:	Deactivated
Level:	Primary
Date Posted:	Fri Sep 4 2026
Application Closing Date:	Fri Sep 18 2026
Commencement Date:	Mon Oct 12 2026
Status of Post:	Permanent

SCHOOL DETAILS

School Type:	Mainstream
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Catholic
Total No. of Teaching Staff:	6
Current Enrolment:	85
Droichead school:	Yes

POST DETAILS

Additional Information:
Meelickmore NS (Roll number: 12173A) is a co-educational school under the patronage of the Catholic Diocese of Tuam. The school is inviting applications for the position of Deputy Principal. This is a permanent position starting on the 12th of October 2026.

The school comprises of 4 mainstream classrooms and 2 SET teachers.

Roles and Responsibilities
The roles and responsibilities of this post relate to the four domains of leadership and management as specified in Circular 0044/2019 and Looking at Our School 2022:

1. Leading teaching and learning
2. Managing the organisation
3. Leading school development
4. Developing leadership capacity

In addition, evidence of the following knowledge, competencies and experience are essential to the role:
• An understanding of, and commitment to upholding the Catholic Ethos and values of the school.
• Experience of leadership, management and administration in a primary school setting.
• A commitment to work with all staff towards a shared vision for leading high-quality teaching, learning and assessment in the school.
• Strong organisational capabilities and time-management skills.
• Excellent interpersonal and communication skills.
• Proven capacity in successfully leading people and a commitment to collaboration and the promotion of distributed leadership.
• A commitment to and evidence of continuing professional development.
• A strong knowledge of the Primary Curriculum, including current curriculum developments and

reform.
• A commitment to high standards in teaching, learning and assessment.

Applications must be submitted to meelickmorensapplications@gmail.com and must be received by 3pm on Friday the 18th of September 2026.

Canvassing by or on behalf of the candidate will automatically disqualify.

Shortlisting will apply, and only those shortlisted will be contacted for an interview by email.

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.

APPLICATION REQUIREMENTS

- Standard Application Form for Principalship/Deputy Principalship - in English
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Roll Number:	12173A
Apply To:	Meelickmore Claremorris Co. Mayo F12EK20 meelickmorensapplications@gmail.com
County:	Mayo
Website:	https://www.meelickmorens.ie

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