

ADVERT ID 258571

Secretary

SN Ceathru an Chlochar

Roxboro Ballinrobe F31 EV96
<https://www.roxboronsballinrobe.ie>



Roxboro
National
School

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Thu Jul 9 2026
Application Closing Date: Fri Jul 17 2026
Commencement Date: Tue Sep 1 2026
Status of Post: Part-Time
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 4
Current Enrolment: 29
Droichead school: Yes

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

This position is for 12 hours per week. Ideally a few hours each day, however the school will accommodate most configurations of hours. Applicant would ideally have experience with emails, excel, word and other IT systems. Some training will be required to fulfill the role. Confidentiality is vitally important in this position.

[It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.](#)

APPLICATION REQUIREMENTS

- CV (Bound)
- Letter of Application
- Referees (name, role, contact no.)

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Roll Number: 12816Q
Apply To: Roxboro
Ballinrobe
F31 EV96
principal@roxboronsballinrobe.ie
call 094-9541715
County: Mayo
Website: <https://www.roxboronsballinrobe.ie>
Further Information: <https://www.roxboronsballinrobe.ie>

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