

ADVERT ID 256734

Principal Teacher

Scoil Mhuire

Abbey Road Navan Navan Navan (An Uaimh) C15DA09

<https://www.scoilmhuirenavan.ie>

MAIN DETAILS

Status:	Active
Level:	Primary
Date Posted:	Tue Jun 23 2026
Application Closing Date:	Tue Jul 7 2026
Commencement Date:	Wed Aug 26 2026
Status of Post:	Permanent

SCHOOL DETAILS

School Type:	Mainstream with Special Classes
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Catholic
Classification:	DEIS 1
Total No. of Teaching Staff:	20
Current Enrolment:	208
Droichead school:	Yes

POST DETAILS

Additional Information:

The Board of Management of Scoil Mhuire Navan, under the patronage of the Catholic Bishop of Meath, invites applications from suitably qualified candidates for the permanent position of Administrative Principal Teacher, commencing on 26th August 2026.

Scoil Mhuire is an inclusive Catholic DEIS Band 1 primary school in the heart of Navan town which caters for children from Junior Infants to Sixth Class with 2 AS classes. In Scoil Mhuire we celebrate a diversity of students.

Scoil Mhuire strives to be a child-centred, happy and safe environment for all its pupils to learn and reach their full potential. In addition to academic expectations the school also provides many opportunities to participate in a wide range of extra-curricular activities. It is the policy of the school to promote pupil wellbeing and to value each pupil for their uniqueness and difference.

The current teaching staff comprises an Administrative Principal, 10 mainstream Class Teachers, 2 AS Class Teachers, 6 SETs, 8 SNAs, a full-time HSCL Co-ordinator, a full-time School Secretary and a full-time Caretaker.

We seek a Principal who will lead a dedicated and collaborative staff and who will work closely with the Board of Management, parents, the wider school community and external agencies to ensure the continued development and success of the school.

The appointment process will be governed by the terms of Department of Education Circular 0044/2019, Chapter 4. The roles and responsibilities of the post relate to the four domains of Leadership and Management set out in the Circular:

1. Leading Learning and Teaching
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

The successful candidate should demonstrate:

- a commitment to upholding the Catholic ethos of the school, and to fostering the positive, collaborative and supportive learning environment that currently exists within the school community.
- proven leadership, organisational and administrative experience within a school setting including policy development, strategic planning and SSE/DEIS planning.
- a strong understanding of the Primary Curriculum and of high quality learning and teaching in a DEIS 1 context.
- experience in the development, implementation and evaluation of innovative school-based initiatives.
- in-depth knowledge and experience of Special Educational and EAL needs along with a commitment to inclusion and diversity.
- A positive approach to behaviour with an understanding of nurture principles and restorative practice.
- excellent people management and communication skills, with the ability to build and maintain strong relationships with staff, pupils, parents, Board of Management, other schools, wider community and external agencies.
- the ability to develop leadership capacity and promote distributed leadership and professional learning within the school.
- evidence of ongoing professional development relevant to school leadership.

Eligibility Criteria

- Fully registered with the Teaching Council (Route 1 – Primary).
- Minimum of 5 years recognised teaching experience, two of which must be in a recognised primary school within the Republic of Ireland.

The appointment will be subject but not limited to:

- satisfactory references
- occupational health pre-employment medical screening
- documentary evidence of teaching qualification
- documentary evidence of full Teaching Council registration
- Garda Vetting and Occupational Health Screening approval

[It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.](#)

APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 17969U

Apply To: Apply To:
3 copies of the application to the Chairperson must be submitted by post only to:

The Chairperson,
Scoil Mhuire,
Abbey Road,
Navan
Co. Meath
C15DA09

Please mark clearly "Principal Application" on the envelope.

Late applications will not be accepted.
The closing date is 5pm on Tuesday 7th July 2026.
Shortlisting will apply,
Canvassing will disqualify.

County: Meath

Enquiries To: manslynch@gmail.com

Website: <https://www.scoilmhuirenavan.ie>

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