

ADVERT ID 254024

Deputy Principal

Sacred Heart NS

St. John's Drive Sruleen Clondalkin
<https://www.sruleenns.com>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Wed Jun 3 2026
Application Closing Date: Wed Jun 17 2026
Commencement Date: Mon Aug 31 2026
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream with Special Classes
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 28
Current Enrolment: 475
Droichead school: Yes

POST DETAILS

Additional Information:

The Board of Management of Sacred Heart National School is inviting applications for the position of Deputy Principal. This is a permanent position appointed through open competition in line with Circular 0044/2019 and Information Note 0008/2022.

The present teaching staff is comprised of 31 teaching staff, 14 SNAs, school secretary and caretaker.

This is a key leadership role, offering an opportunity to work in partnership with the Principal and leadership team to support the effective management, development and wellbeing of our school community. The successful candidate should demonstrate a responsive, reflective and evidence-informed approach to leadership and school improvement. It is a core function of the Deputy Principal's role to act or deputise as the Principal in the Principal's absence.

The Deputy Principal will work with the Principal and the In-School Leadership Team to support and develop effective leadership within the school. Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management as outlined in circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In line with the above domains and working closely with the Principal, the duties attached to the role involve whole school curricular development, policy development, day-to-day management of resources and personnel and long-term strategic planning for the future development of the school. In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in reassignment of the role and responsibilities within the leadership and management team.

The following skills, knowledge, experience and competencies are desirable:

- A strong understanding of, and commitment to, the Catholic ethos and values of the school.
- An excellent knowledge and understanding of Leadership, Management and Administration in Primary Schools.
- Proficient communication and interpersonal skills and a proven capacity in successfully leading and managing school teams.
- An in-depth understanding of the Primary Curriculum Framework and Primary Curriculum with a broad range of teaching experience and knowledge.
- Expertise in coordinating, managing, and monitoring the provision of Special Educational Teaching.
- A strong commitment to inclusive education, with proven capacity to lead and support Special Education, Special Classes, EAL and Mainstream provision.
- Evidence of and a commitment to ongoing Professional Development.
- An Understanding of current and future developments in education.
- A commitment to shared leadership and a willingness to delegate, develop leadership capacity and empower others.
- Demonstrated ability in leading school development, including curriculum development and implementation, school-based initiatives, school self-evaluation and effective use of resources.
- The Deputy Principal will be required to exercise flexibility and full involvement in the day-to-day life of the school, working collaboratively and proactively in response to the evolving needs of the school community.

The successful candidate must hold a certificate to teach religion in a Catholic school. The Deputy Principal will be expected to uphold and promote the ethos, values, and traditions of the school. Candidates should have current and continuing Teaching Council registration and show evidence of and commitment to ongoing Professional Development. They should have an in-depth knowledge and experience of SEN, EAL and a willingness to assist with managing special classes.

Applicants must meet the eligibility criteria: Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

PLEASE PROVIDE THREE COPIES OF YOU APPLICATION FORMS AND LETTER OF APPLICATION- Applications can be posted or handed in to school office.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 197991
Apply To: Mr. Robert Gardiner
Chairperson
Sacred Heart School
St. John's Drive
Sruleen
Clondalkin
D22H224
County: Dublin
Postal District: Dublin 22
Enquiries To: principal@sruleenns.com
Website: <https://www.sruleenns.com>