

ADVERT ID 253904

Caretaker/Janitor

St Oliver Plunkett NS

Sandy Lane Blackrock Dundalk A91 AK57
<https://www.blackrockns.ie>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Tue Jun 2 2026
Application Closing Date: Tue Jun 16 2026
Commencement Date: Mon Aug 3 2026
Status of Post: Permanent
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Mainstream with Special Classes
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 27
Current Enrolment: 520
Droichead school: Yes

POST DETAILS

Additional Information:

Details of this school caretaker position:

Employment type: 39 hours

This position is based on a 6 month probationary period.

We are looking for a reliable and hardworking individual to join our school community as a caretaker, to ensure the school grounds, classrooms and facilities are well-maintained and secure.

Duties and responsibilities:

Security: Open and close the school each day, ensuring the premises are secure at all times. Respond to alarms if necessary.

Maintenance: Oversee the maintenance and repair of school facilities, including minor repairs, painting, carpentry, fixing leaks, clearing of drain and pipes and general upkeep of our school campus. Light maintenance of white goods.

Cleaning: Ensuring toilet roll and soap dispensers are full throughout the school day.

Waste disposal: Arrange for bin collection on various days.

Groundskeeping: Duties include landscaping and use of lawn mower, outdoor/garden tools, tending to playgrounds and keeping the school free of litter.

Manual handling: Furniture movement and building safety, setting up and taking down of furniture for meetings and events.

This role includes light plumbing, carpentry, ensuring the heating system, fire/burglar alarms, keyholder/security system and locking systems are serviced and maintained by contractors as required.

The above list is non exhaustive.

What our school is looking for:

- * previous experience in a caretaker, maintenance or facilities role is advantageous.
- * strong attention to detail and commitment to high standards of cleanliness and safety.
- * Ability to work independently and manage time effectively. An understanding of Health and Safety.
- * a person with a friendly and approachable disposition.

Application details:

Applications by post to the Principal, arriving on or before 16th June 2026.

Please enclose a letter of application stating your name, address, phone number and relevant experience. Also include a copy of your CV. You will need to list two referees along with their contact details. If you have any relevant qualifications, course certificates etc., please feel free to include them.

Shortlisted candidates will be invited to interview. Appointment will be subject to satisfactory reference checks, Occupational Health assessment and Garda Vetting.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- Letter of Application
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 15285D
Apply To: Ms. Catherine Dempsey
Principal,
Sandy Lane,
Blackrock,
Dundalk,
County Louth.
A91 AK57
County: Louth
Enquiries To: principal@blackrockns.ie
Website: <https://www.blackrockns.ie>

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