

ADVERT ID 252308

Deputy Principal

Divine Mercy SNS

Balgaddy Road Lucan K78 A393
<https://www.dmbalgaddysns.ie>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Tue May 12 2026
Application Closing Date: Tue May 26 2026
Commencement Date: Mon Jul 6 2026
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream with Special Classes
School Structure: Senior School
Gender: Co-Educational
School Patronage: Catholic
Classification: DEIS 2
Total No. of Teaching Staff: 25
Current Enrolment: 275
Droichead school: Yes

POST DETAILS

Additional Information:

This permanent position will be appointed through open competition in line with circular 0044/2019.

The Deputy Principal is required to exercise flexibility and full involvement in the school, working in partnership with and under the direction of the Principal to meet its day-to-day needs. This includes deputising in the Principal's absence and upholding the school's ethos and policies. Central to the role is a responsive, evidence-informed approach to leadership, adapting to changing needs and contexts in a reflective, collaborative, professional and proactive manner. The roles and responsibilities of the Deputy Principal relate to the four domains of leadership and management as outlined in Circular 0044/2019 and in Looking at Our School: A Quality Framework for Primary Schools and Special Schools (2022):

- Leading Teaching and Learning
- Managing the Organisation
- Leading School Development
- Developing Leadership Capacity

Some of the key duties of the role will be to:

Lead SET

Lead and oversee the organisation and operation of our special classes

Manage the deployment of the SNAs in mainstream and special classes

Lead and oversee the implementation of the School DEIS Plan

Co-develop, implement and review school policies

Co-lead the rollout of the new Primary Curriculum Framework and whole school plans reflecting

the new Primary Curriculum Framework.
Assist in the effective management and use of school resources.

Eligibility Criteria:

Applicants must be fully registered with the Teaching Council (Route 1, Primary), have a minimum of five years recognised teaching service, two of which must be in a recognised school in the Republic of Ireland and have current Garda Vetting

At regular intervals, but at minimum every two years, the Deputy Principal is required to undertake a review with the Principal. Roles and responsibilities will be reviewed in the context of the changing needs and priorities of the school and the professional development of the Deputy Principal. This may result in the reassignment of roles/responsibilities

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number:	20187H
Apply To:	Balgaddy Road Lucan K78 A393
County:	Dublin
Postal District:	County Dublin
Enquiries To:	office@dmbalgaddysns.ie
Website:	https://www.dmbalgaddysns.ie
Application Form:	Application-Form-for-Primary-Principalship-and-Deputy-Principalship-June-2024 (1).pdf

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