

ADVERT ID 251765

## Deputy Principal

### Scoil Naomh Mhuire, Ballyhahill

Scoil Naomh Mhuire Ballyhahill V94VK23  
<https://www.ballyhahillns.org/>

#### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Thu May 7 2026  
**Application Closing Date:** Thu May 21 2026  
**Commencement Date:** Wed Aug 26 2026  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Classification:** DEIS Rural  
**Total No. of Teaching Staff:** 3  
**Current Enrolment:** 41  
**Droichead school:** Yes

#### POST DETAILS

##### Additional Information:

Additional Information: Scoil Naomh Mhuire, Ballyhahill is a vibrant and progressive 3 teacher Rural DEIS School with 2 Mainstream Class Teachers, 1 Special Education Teacher and 1 full-time Special Needs Assistant. The Board of Management of Scoil Naomh Mhuire invites applications for the position of Deputy Principal Teacher which is a permanent position, initially deployed in a full-time mainstream (multi-grade) teaching capacity, which will be filled by open competition.

Scoil Naomh Mhuire is situated on the outskirts of the village of Ballyhahill on an extensive, attractive and well maintained school campus which includes a playing pitch, PE Hall/General Purpose Room.

Scoil Naomh Mhuire has an active and highly supportive Parents Association, strong links with the Parish and Community of Ballyhahill and strong links with local clubs and musical groups. There is also a separate preschool and afterschool service for the parish community based in Scoil Mhuire.

Applicants for this position must hold a recognised certificate to teach religion in the Republic of Ireland along with a full understanding of, and commitment to, the ethos of a Catholic Primary School.

The essential roles and responsibilities of the post of Deputy Principal are determined by the four Domains of Leadership and Management as set out in Looking at Our Schools (2016/2022) and in Chapter 4 of DES Circular 0044/2019: 1. Leading Teaching and Learning 2. Managing the Organisation 3. Leading School Development 4. Developing Leadership Capacity  
 The successful candidate will become a vital part of the leadership and management team in the school.

The overall responsibility of the Deputy Principal of Scoil Naomh Mhuire is to fully support the Principal in the shared leadership, management and continued growth and development of the school. Together, the Principal and Deputy Principal will form the senior management team of the school and will work in tandem to fulfil the aims and objectives of the school under the oversight

of the Board of Management.

In accordance with the terms of Circular 0044/2019, it should be noted that as the needs of the school will continuously evolve, a regular review of the duties of the Deputy Principal will result in the realignment of the roles and responsibilities of the post over time.

Circular 44/2019 also requires that at times the Deputy Principal of the school will need to participate in this shared leadership role outside of the standard school day and school year. Besides the discharge of specific leadership administrative and management duties, the Deputy Principal will also exercise a shared leadership and motivational role within the school. The Deputy Principal will at all times work in cooperation with, and under the direction of, the Principal.

The Deputy Principal will be required to deputise for the Principal in all school leadership, management, organisational and administrative roles during any and every absence or unavailability of the principal. The Deputy Principal will also be assigned the role of Deputy Designated Liaison Person (DDLDP) for Child Protection purposes and must be fully familiar with current Child Protection Requirements and Guidelines.

In addition, the following knowledge, experience and skills are desirable:

A full commitment to child centred primary education.

An in-depth knowledge of the current primary school curriculum, along with a broad range of teaching experience including experience of teaching in multi-grade classes and teaching in a DEIS setting.

Excellent inter-personal, people management and class management skills with proven ability to work as a team leader and team member.

Experience of preparing children for the Sacraments of First Penance, First Holy Communion and/or Confirmation.

A strong commitment to fostering, maintaining and engaging in positive home-school-community links and activities.

An understanding and competency in Information and Communications Technology (ICT).

A thorough knowledge of the "Bí Cineálta" Anti-Bullying Programme for Primary Schools.

Experience, interest in, and a commitment to; the discovery, development, implementation and evaluation of innovative and child centred school based initiatives and projects (e.g. Universal Design for Learning, Creative Schools, BLAST, Music Generation, Say Yes to Modern Languages, STEM, Maths week, Engineering Week, Seachtain na Gaeilge, Heritage in Schools, Literacy Projects, Curious Minds, Active Schools, Green Schools etc)

A demonstrable commitment to and interest in promoting a variety of Extra-Curricular Activities (e.g. Sport, Drama, Music, The Arts and STEM Clubs) among the school pupils.

Cover letter of application should indicate your suitability to fulfil the varied requirements of this position.

Please apply using the current version of the Standard Application Form for Primary Principalship-Deputy Principalship. Applications to be submitted by post no later than 3pm on the closing date of Thursday 21st May 2026 and please mark the envelope "Deputy Principal Application".

Appointment will be subject, but not limited, to: Excellent References; Current and Continuing Teaching Council Registration; Fully Recognised Qualification to Teach Religion in Irish Primary Schools: Full Compliance with Current Garda Vetting Requirements; Satisfactory Occupational Health Screening.

All applicants must ENCLOSE copies of their Recognised Certificate to Teach Religion and Teaching Council Registration along with their application form and letter of application.

APPLICATION REQUIREMENTS Current Valid Statutory Declaration Letter of Application Standard Application Form for Principalship/Deputy Principalship, 4 Referees (name, role, contact numbers including a mobile phone number.) Teaching Council Registration Recognised Certificate to Teach Religious Education.

Applications to be submitted by Post. .

## APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

**APPLY TO THIS JOB VACANCY**

**Roll Number:** 18236F  
**Apply To:** Chairperson  
Scoil Naomh Mhuire  
Ballyahill  
V94VK23  
**County:** Limerick  
**Enquiries To:** [office@ballyahillns.org](mailto:office@ballyahillns.org)  
**Website:** <https://www.ballyahillns.org/>  
**Further Information:** <https://www.ballyahillns.org/>

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