

ADVERT ID 251068

## Deputy Principal

### St. John the Baptist Infant Girls School

Belgrove IGS Seafield Road West Clontarf D03XK27  
<https://www.belgrove.ie>



#### MAIN DETAILS

<b>Status:</b>	Active
<b>Level:</b>	Primary
<b>Date Posted:</b>	Mon Apr 27 2026
<b>Application Closing Date:</b>	Mon May 11 2026
<b>Commencement Date:</b>	Tue Sep 1 2026
<b>Status of Post:</b>	Permanent

#### SCHOOL DETAILS

<b>School Type:</b>	Mainstream
<b>School Structure:</b>	Junior School
<b>Gender:</b>	Girls
<b>School Patronage:</b>	Catholic
<b>Total No. of Teaching Staff:</b>	10
<b>Current Enrolment:</b>	215
<b>Droichead school:</b>	Yes

#### POST DETAILS

##### Additional Information:

Belgrove IGS. is an all girls, Infant School under the patronage of the Catholic Archbishop of Dublin, Most Rev. Dermot Farrell. The school is inviting applications for the position of Deputy Principal. This is a permanent position starting on the 1st September 2026

The present teaching staff is comprised of the Principal, nine Mainstream Teachers and two Special Education Teachers. The appointment will be made via open competition.

This is a key leadership role, offering an opportunity to work in partnership with the Principal and leadership teams to support the effective management, development and wellbeing of our school community. It is a core function of the Deputy Principal's role to act or deputise as the Principal in the Principal's absence.

##### Eligibility Criteria for Appointment

1. Applicants must be fully registered with the Teaching Council (Route 1, Primary) and have a minimum of five years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.
2. The successful candidate must hold a certificate to teach Religion in a Catholic School. The Deputy Principal will be expected to uphold and promote the ethos, values, and traditions of the school.
3. Appointment to this position will be subject to reference checks and Occupational Health screening, current and continuing Teaching Council registration, current Garda vetting requirements, and proof of qualifications.

The roles and responsibilities of this post align with the four domains of leadership and management as outlined in Circular 0044/2019 and Looking at Our Schools 2022: A Quality Framework for Schools.

1. Leading Teaching and Learning
2. Managing the Organisation

- 3. Leading School Development
- 4. Developing Leadership Capacity

In addition, candidates must demonstrate evidence of the following knowledge, competencies, and experience essential to the role:

- A strong understanding of, and commitment to, the ethos and values of the school.
- Proven experience in leadership, management, and administration with a commitment to collaboration and the promotion of distributed leadership practices.
- Excellent interpersonal and communication skills, with a proven ability to build and sustain positive relationships across the school community.
- Flexibility and adaptability to respond to the evolving and day-to-day needs of the school.
- Demonstrated expertise in coordinating, managing, and monitoring the provision of Special Educational Teaching.

At regular intervals, but at minimum every two years, the Deputy Principal is required to undertake a review with the Principal. Roles and responsibilities will be reviewed in the context of the changing needs and priorities of the school and the professional development of the Deputy Principal. This may result in the reassignment of roles/responsibilities.

#### APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

<b>Roll Number:</b>	19007S
<b>Apply To:</b>	Belgrove IGS Seafield Road West Clontarf D03XK27
<b>County:</b>	Dublin
<b>Postal District:</b>	Dublin 3
<b>Enquiries To:</b>	<a href="mailto:postanna@belgrove.ie">postanna@belgrove.ie</a>
<b>Website:</b>	<a href="https://www.belgrove.ie">https://www.belgrove.ie</a>

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