

ADVERT ID 250829

Special Needs Assistant

Sacred Heart Secondary School

Sunnyside, Drogheda A92 K796

<https://www.sacredheart.ie>

MAIN DETAILS

Status:	Active
Level:	Post Primary
Date Posted:	Thu Apr 23 2026
Application Closing Date:	Thu May 7 2026
Commencement Date:	Tue Sep 1 2026
Status of Post:	Fixed-term
Number of Vacancies:	1
Number of hours per week:	32

SCHOOL DETAILS

School Type:	Secondary School
School Structure:	Girls
Current Enrolment:	716
Droichead school:	Yes

POST DETAILS

Additional Information:

Sacred Heart Secondary School, Drogheda is an all-girls, voluntary secondary school operating under the trusteeship of CEIST.

The Board of Management of Sacred Heart Secondary School invites all suitable candidates to apply for this position.

Applicants with SNA panel rights should attach a copy of the completed panel form (PF1 Form) to their application submission.

The role of the SNA in Sacred Heart School primarily aims to support the needs of students across all year groups. The successful candidate will be working within a committed and hard working AEN department.

Applicants for this position must demonstrate:

1. An excellent understanding of role of the Special Needs Assistant, as per Circular 0049/2024 from the DEY
2. An awareness of how to support pupils with Epilepsy, Diabetes. A willingness to support the administration of required medication.
3. An understanding of how to support students with hearing and visual impairments.
5. An ability to adapt to the daily needs of the pupils and the school.
6. Previous experience working within a post primary school setting to include special classes.
7. Willingness to participate in all relevant training and continuous professional development.

This position is subject to the sanction from the DEY and approval from the Board of Management. Appointments are also subject to Garda vetting and the completion of a Statutory Declaration and Form of Understanding.

Shortlisting may apply and only those shortlisted will be contacted.

If you require the application form in a Word version please email the school office on info@sacredheart.ie

Sacred Heart Secondary School, Drogheda is an equal opportunities employer.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number: 638601
Apply To: applications@sacredheart.ie
County: Louth
Enquiries To: info@sacredheart.ie
Website: <https://www.sacredheart.ie>
Further Information: <https://www.sacredheart.ie>
Application Form: [SHS SNA Application Form May 2026.pdf](#)

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