

ADVERT ID 250151

Deputy Principal

Realt na Mara GNS

Realt Na Mara Girls School Donacarney Mornington A92T382
<https://www.realtnamaradonacarney.ie>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Tue Apr 14 2026
Application Closing Date: Tue May 5 2026
Commencement Date: Mon May 18 2026
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream with Special Classes
School Structure: Vertical
Gender: Girls
School Patronage: Catholic
Total No. of Teaching Staff: 23
Current Enrolment: 373
Droichead school: Yes

POST DETAILS

Additional Information:

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Réalt Na Mara G.N.S. is a (vertical all girls school) school under the patronage of the Catholic Bishop of Meath, Dr. Tom Deenihan. The school is inviting applications for the position of Deputy Principal. This is a permanent position starting on the 18th May 2026

The present teaching staff comprises 1 Administrative Principal, 16 Class Teachers and 4 SETs.

The school has 2 special classes for children with additional needs. The appointment will be made via open competition. This is a key leadership role, offering an opportunity to work in partnership with the Principal and leadership teams to support the effective management, development and wellbeing of a diverse and inclusive school community.

Eligibility Criteria for Appointment

1. Applicants must be fully registered with the Teaching Council (Route 1, Primary) and have a minimum of five years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.
2. The successful candidate must hold a certificate to teach Religion in a Catholic School. The Deputy Principal will be expected to uphold and promote the ethos, values, and traditions of the school.
3. Appointment to this position will be subject to reference checks and Occupational Health screening, current and continuing Teaching Council registration, current Garda vetting requirements, and proof of qualifications.

Roles and Responsibilities

This position aligns with the four domains of leadership and management as outlined in Circular 0044/2019 and Looking at Our Schools 2022: A Quality Framework for Schools. They identify four key areas of leadership and management and examples of demonstrated capacity will be sought in these domains:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In addition, evidence of the following knowledge, competencies and experience are essential to the role:

- Knowledge of and a commitment to the ethos of our school.
- Experience of leadership, management and administration in a primary school setting.
- A commitment to work with and support the Principal towards a shared vision for the school.
- Demonstrated capacity and knowledge of teaching in the area of Special Educational Needs, Inclusive Education and Diversity.
- Highly effective interpersonal and communication skills. Evidence of the ability to foster positive relationships with all members of the school community.
- Proven capacity in successfully leading people and a commitment to collaboration and the promotion of distributed leadership.
- A willingness to work collaboratively and foster positive relationships with the Principal, all staff members, Board of Management, parents/guardians and the wider school community and an ability to work effectively with families and liaise with external agencies and support services.
- A proven ability to work collaboratively with all stakeholders in policy development, implementation and future planning as per the needs of the school.
- Flexibility to adapt, in order to cater for the daily changing needs of the school.
- Lead School Self- Evaluation (SSE) processes and ensure alignment with Department of Education guidelines.
- At regular intervals, but at minimum every two years, the Deputy Principal is required to undertake a review with the Principal. Roles and responsibilities will be reviewed in the context of the changing needs and priorities of the school and the professional development of the Deputy Principal. This may result in the reassignment of roles/responsibilities.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 18767N

Apply To: Applications by post only (marked Deputy Principal Application) to the Chairperson of the Board of Management, at the following address:
Réalt Na Mara Girls School
Donacarney
Morningson
A92T382

3 copies of the application form must be included and applications must be received by 3pm on Tuesday 5th of May 2026

Canvassing by or on behalf of the candidate will automatically disqualify.

County: Meath

Enquiries To: office@realtnamaradonacarney.ie

Website: <https://www.realtnamaradonacarney.ie>

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