

ADVERT ID 249569

Special Needs Assistant

St Vincents Special School

Navan Road, Dublin 7 Dublin 7

MAIN DETAILS

Status:	Active
Level:	Primary
Date Posted:	Sat Mar 28 2026
Application Closing Date:	Sat Apr 11 2026
Commencement Date:	Mon Apr 27 2026
Status of Post:	Permanent
Number of Vacancies:	2

SCHOOL DETAILS

School Type:	Special School
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Catholic
Total No. of Teaching Staff:	14
Current Enrolment:	70
Droichead school:	Yes

POST DETAILS

Additional Information:

St. Vincent's Special School is a co-educational setting supporting pupils aged 5–18 years who, following psychological assessment, are identified as having a Moderate General Learning Disability.

Essential Criteria:

- Demonstrated experience working with children with communication difficulties
- Significant experience using Alternative and Augmentative Communication (AAC) systems in a structured, consistent, and evidence-based manner
- A strong working knowledge of the Relate document, including its use in planning, implementing, and reviewing supports
- Experience supporting the development of communication, social interaction, emotional regulation, and independence

Key Attributes:

The successful candidate will:

- Be positive, flexible, and able to work effectively as part of a multidisciplinary team
- Demonstrate a strong work ethic and a proactive, reflective approach to practice
- Show respect for the ethos of the school
- Be committed to promoting pupil independence, autonomy, dignity, and student voice
- Use initiative while recognising the importance of collaboration and guidance from teaching staff
- Demonstrate willingness to engage in relevant Continuing Professional Development (CPD)
- Apply a child-centred, rights-based, and evidence-informed approach in line with the Relate document

Duties may include:

- Supporting pupils' communication, social interaction, emotional regulation, and independence in line with targets outlined in the Relate document

- Implementing AAC systems consistently, supporting pupils to develop spontaneous and independent communication
- Supporting and facilitating student voice, choice, and active participation in learning and school life
- Supporting pupils during swimming activities, ensuring safety while promoting independence and confidence
- Assisting on school outings, walks, and extracurricular activities, encouraging inclusion, participation, and independence
- Providing support with feeding and personal care, including PEG feeding where necessary, while maintaining dignity and encouraging independence wherever possible
- Administering medication where required, in line with school policy and in a manner that minimises disruption to teaching and learning
- Collaborating with teachers and relevant professionals to monitor, review, and adapt supports using an evidence-based approach
- Maintaining appropriate professional boundaries while building positive, supportive relationships with pupils

Application Requirements:

- Applications must be submitted via email only
- A completed Standard Application Form for SNA posts must be included; incomplete applications will not be considered

Appointment is subject to:

- Current Garda vetting requirements
- Occupational Health Screening
- Satisfactory references

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- Letter of Application
- Referees (name, role, contact no.)
- [Standard Application Form for SNA Posts - in English](#)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number: 19039I
Apply To: recruitment@stvincentsspecialschool.ie
County: Dublin
Postal District: Dublin 7
Enquiries To: recruitment@stvincentsspecialschool.ie

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