

ADVERT ID 249223

Caretaker/Janitor

St Pauls SS

Beaumont Woods Beaumont Woods Beaumont D09VY30
<https://www.stpaulsspecialschool.ie>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Tue Mar 24 2026
Application Closing Date: Fri Apr 10 2026
Commencement Date: Mon Apr 20 2026
Status of Post: Fixed-term
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Special School
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 11
Current Enrolment: 54
Droichead school: Yes

POST DETAILS

Additional Information:
 Reporting to School Principal & Board of Management

20 hours per week @ €14.15 per hour

Role Overview

We are seeking a proactive and skilled individual to join our team. The successful candidate will be responsible for the general maintenance, security, and upkeep of the school buildings and grounds, ensuring a safe and welcoming environment for all students and staff. This post is initially for a fixed term but may be extended.

Key Responsibilities

Maintenance & Repairs: Perform routine painting, decorating, and maintenance work. Address general maintenance tasks (e.g., unblocking toilets, minor repairs) and coordinate more extensive work during school holiday periods.

Health & Safety: Actively identify and mitigate potential hazards. Oversee the supervision and maintenance of firefighting equipment and ensure all security and burglar alarms are fully operational. Ensure that the carparks and access routes to the school building are salted and cleared during cold weather periods.

Facilities Management: Monitor heating systems to maintain a comfortable environment while ensuring energy efficiency. Liaise with external service providers for the maintenance of school equipment, such as photocopiers and specialized systems.

Security: Maintain the safe custody of school keys and ensure the premises are secure. Support the management team in responding to adverse weather conditions to keep the site safe.

Grounds & Logistics: Maintain the school grounds to a high standard. Take delivery of equipment and supplies, ensuring they are distributed to the correct departments.

Strategic Planning: Work as part of a team to assist in "future-proofing" the school through energy-efficiency planning and sustainability initiatives.

Candidate Profile

Initiative: A self-starter capable of identifying and prioritizing tasks independently while working under the general direction of school leadership.

Experience: Previous experience in trades, DIY, or facilities maintenance is highly desirable.

Integrity: High level of reliability regarding the care of school property and the security of the premises.

Requirements & Compliance

Vetting: Appointment is strictly subject to successful Garda Vetting clearance.

Documentation: Candidates must provide a valid Statutory Declaration and sign a Form of Undertaking as part of the regulatory requirements for this post.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- Letter of Application
- Referees (name, role, contact no.)
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Roll Number:	193161
Apply To:	Beaumont Woods Beaumont Woods Beaumont D09VY30
County:	Dublin
Postal District:	Dublin 9
Enquiries To:	info@stpaulsspecialschool.ie
Website:	https://www.stpaulsspecialschool.ie
Further Information:	https://www.stpaulsspecialschool.ie

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