

**ADVERT ID 247810**

## Director

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### Ballinamore Childcare CLG

Aghadark Ballinamore

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#### MAIN DETAILS

**Status:** Active  
**Level:** Pre-School  
**Date Posted:** Wed Jan 14 2026  
**Application Closing Date:** Fri Feb 20 2026  
**Commencement Date:** Mon Feb 23 2026  
**Status of Post:** Permanent Full Time

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#### SCHOOL DETAILS

**Total Number of Staff:** 28

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#### POST DETAILS

##### Additional Information:

The Managing Director role is a strategic leadership role, responsible for overseeing all facets of the human resources operations, with a primary focus on driving operational efficiency and effectiveness ensuring the highest quality childcare in a safe, fun, family focused environment. The position will be located in our new state of the art childcare facility with huge growth opportunities.

##### Role Description

- As Managing Director, you will shape and lead all aspects of people and operational strategy ensuring the facility reflects the highest standard of childcare and operational success.
- Oversee recruitment, selection and onboarding of employees ensuring ratios are maintained. Regularly audit and maintain all records and files staff.
- Manage employee engagement, recognition and retention strategies that foster a positive work culture and enhance morale.
- Responsible for designing and executing HR initiatives that attract, engage, and develop staff.
- Ensure compliance with Irish employment law, safeguarding and best practice HR policies.
- Lead HR policy development, HR reporting, and risk management
- Provide strategic and operational support to the Board of Management and all managers on all HR and operational matters acting as a trusted advisor, ensuring alignment between HR initiatives and business objectives.
- Conduct classroom observations, evaluations, and provide feedback that motivates and encourages learning.

##### Requirements / Qualifications:

- Proven people leadership of one or more years in a HR or related field and proven track record of leading high-performance teams
- Excellent interpersonal, communication and problem-solving skills with the ability to influence at all levels and build strong relationships
- Knowledge of Irish employment legislation, best practice HR frameworks and modern people management frameworks
- Demonstrated expertise in managing change, fostering culture, and driving employee engagement
- CPR and First Aid Certification highly preferred
- Good working knowledge of Microsoft Office

#### APPLICATION REQUIREMENTS

- Curriculum Vitae
- References
- CV (Digital)

Applications may be submitted by

- Email

**APPLY TO THIS JOB VACANCY**

**Apply To:**

**County:** Leitrim

**Enquiries To:** [recruitmentbmoreccare@gmail.com](mailto:recruitmentbmoreccare@gmail.com)

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