

ADVERT ID 247341

## Deputy Principal

### SN Baile Chláir na Gaillimhe

SN Bhaile Chláir na Gaillimhe Baile Chláir na Gaillimhe H91C6D0  
<https://www.claregalwayns.ie>

#### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Fri Dec 12 2025  
**Application Closing Date:** Tue Jan 6 2026  
**Commencement Date:** Mon Feb 9 2026  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 18  
**Current Enrolment:** 320  
**Droichead school:** Yes

#### POST DETAILS

**Additional Information:**

Applications are invited for the post of Deputy Principal in S.N. Bhaile Chláir na Gaillimhe, Claregalway, Co. Galway. H91 C6D0

S. N. Bhaile Chláir na Gaillimhe is a Catholic school under the patronage of the Bishop of Galway, Kilmacduagh and Kilfenora.

The successful candidate must have a recognised qualification to teach Religious Education and a commitment to supporting the Catholic ethos of the school.

The appointee will become part of the leadership and management team in the school.

The eligibility criteria, essential roles and responsibilities of the post of Deputy Principal Teacher are determined by the four Domains of Leadership and Management as set out in Chapter 4 of Circular 0044/2019 / Looking at our School 2022: A Quality Framework for Primary Schools.

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

The Deputy Principal will work with the Principal to support and develop effective leadership within the school. The Deputy Principal cooperates with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence.

In addition the following skills, knowledge, competencies and experience are desirable:

- Ability to exercise flexibility and full involvement in the school, in partnership with and under the direction of the Principal, to meet the daily needs of the school.
- Understanding of and commitment to the ethos of a Catholic school.

- Excellent communication skills expressed both in leadership and management
- Ability to work collaboratively with all staff members and the wider school community.
- Proven leadership skills, including policy development and implementation.
- In-depth knowledge of the Primary Curriculum Framework and the principles of teaching, learning and assessment
- Ability to promote a culture of learning and creativity in the school.
- Commitment to the implementation of recommended teaching and assessment practices at whole-school level
- In-depth knowledge of the Wellbeing Framework dimensions and indicators
- An ability to work with staff and outside agencies to promote pupil wellbeing and provide children with the knowledge, skills and competencies to help them deal with challenges.
- An understanding of School Self-Evaluation (SSE) policy development and implementation
- A commitment to Education For Sustainable development and Outdoor Learning
- A clear understanding and knowledge of special education, inclusive education and diversity in education
- Experience in the development, implementation, operation and evaluation of innovative and evidence-based initiatives.
- Proven ability to work as part of a team and to foster leadership in others.
- Evidence of proficiency in digital literacy and experience of using it as a teaching and administration tool.
- Evidence of and a high level of commitment to continuing and relevant professional development .

The roles and responsibilities of this post are subject to review and change according to procedures set out in Circular 44/19. The responsibilities of the role will require participation in the leadership role outside the standard school day and outside of the standard school year.

Applicants should apply to [recruitment@claregalwayns.ie](mailto:recruitment@claregalwayns.ie) by 3pm on Tuesday, January 6th 2026

#### APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 16804G  
**Apply To:** [recruitment@claregalwayns.ie](mailto:recruitment@claregalwayns.ie)  
**County:** Galway  
**Enquiries To:** [info@claregalwayns.ie](mailto:info@claregalwayns.ie)  
**Website:** <https://www.claregalwayns.ie>

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