

ADVERT ID 246233

Caretaker/Janitor

Scoil Chaitríona Cailíní

Measc Ave, Coolock, Dublin 5 D05HR61
<https://www.scoilchaitriona.info>



MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Tue Nov 4 2025
Application Closing Date: Tue Nov 18 2025
Commencement Date: Mon Jan 5 2026
Status of Post: Fixed-term
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Mainstream
School Structure: Senior School
Gender: Girls
School Patronage: Catholic
Classification: DEIS 1
Total No. of Teaching Staff: 16
Current Enrolment: 195
Droichead school: Yes

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

Scoil Chaitríona Cailíní is currently seeking a reliable, flexible, and practical individual to join our team as a Part-Time School Caretaker.

Role description:

- Hours: 15 hours per week (Typically 7.45am to 8.45am and 2.30pm to 4.30pm Monday to Friday during school term, with flexible hours during school holidays i.e. days without pupils on site). The successful applicant must be able to work set hours as agreed by the Principal / BOM.
- Contract: One-year fixed term, with potential for renewal
- Start Date: 5th January.
- Hourly Rate: €15.66 subject to Department of Education funding.

The Job Description entails the following duties (this is not an exhaustive list):

- General maintenance and repairs to both interior/exterior of building and grounds including painting, grass cutting, strimming, weeding, hedge cutting,
- Organising classrooms, maintaining equipment, waste management, monitoring the building, opening and closing for various events
- Occasional painting and DIY tasks
- Key-holding and basic security tasks,
- Assisting with school health & safety protocols
- Checking school and school grounds after weather events yellow, orange and red warnings

The ideal Candidate will have:

- A strong sense of responsibility and initiative
- Practical DIY skills in order to carry out painting and minor repairs.
- Ability to work independently and as part of a team
- Respect for the ethos and confidentiality of a school environment
- Flexibility to accommodate occasional out-of-hours access (e.g. school meetings, works)

Duties will change in accordance with the needs of the school. The successful candidate must be flexible and work off their own initiative.

Additional Info

- Full adherence to school safety and operational guidelines is required.
 - All necessary tools and protective equipment will be provided.
- .The successful candidate must complete a Manual Handling Course, the Children First E Learning Programme and Garda Vetting before commencing in this role

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- Letter of Application
- CV (Digital)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number: 18361I
Apply To: Elaine Hughes Chairperson BOM Scoil Chaitriona Cailíní
 By email only to
recruitment@scoilchaitrionasns.ie
County: Dublin
Postal District: Dublin 5
Enquiries To: principal@scoilchaitrionasns.ie
Website: <https://www.scoilchaitriona.info>

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