

ID FÃºGRA 245031

FeighiÃ

Gaelscoil na gCeithre Maol

Gaelscoil na gCeithre Maol CearnÃºg an Mhargaidh BÃ©al an Ã©tha F26N82Y
<https://scoilnagceithremaol.com>

PRÃ©OMHSHONRAÃ

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|------------------------------------|----------------------|
| StÃ¡das: | GnÃomhach |
| LeibhÃ©al: | Bunscoil |
| DÃ¡ta PostÃ¡ilte: | Aoine MFÃºmh 26 2025 |
| SpriocdhÃ¡ta le haghaidh larratas: | Luan DFÃºmh 6 2025 |
| DÃ¡ta Tosaithe: | Luan DFÃºmh 20 2025 |
| StÃ¡das an Phoist: | PÃ¡irtaimseartha |
| LÃon na bhFolÃºntas: | 1 |

SONRAÃ SCOILE

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|--------------------------|-----------------------|
| CineÃ¡il Scoile: | PrÃ©omhshruth |
| StruchtÃºr na Scoile: | Ingearach |
| Inscne: | Comhoideachas |
| PÃ¡itrÃºnacht na Scoile: | An Foras PatrÃºnachta |
| RangÃº: | DEIS 1 |
| LÃon lomlÃ¡n na mBall | 9 |
| Foirne MÃºnteoireachta: | |
| Rolla Reatha: | 124 |
| Scoil Droichead: | TÃ¡ Gaelscoil |

SONRAÃ AN PHOIST

Eolas Breise:

POST DETAILS

The employee will work 15 hours a week.
This position is subject to Garda vetting.
Due discretion is expected in matters of a confidential nature.

Duties & Responsibilities;

- Opening and closing of the school/general security related duties, including being a keyholder outside of school times.
- General Maintenance an Groundskeeping including but not limited to the following:
 - Upkeep of school building including minor carpentry, plumbing, painting and decorating.
 - Maintenance of outdoor spaces i.e. lawn mowing, hedge cutting, leaf clearance and general upkeep of all outdoor areas
 - Take responsibility for deep cleaning tasks as required.
 - Planning larger maintenance projects with the Principal
 - Contribute to the overall cleanliness of the school and carry out ad hoc cleaning tasks as needed, such as spillages, accidents etc.
 - Monitoring efficiency of heating system and monitoring efficiency of electricity and water meters
 - To assist and arrange for the receipt of stores and other materials for general use, & for the transfer of stores, equipment & similar materials.
 - Have a working knowledge of and comply with the school's Health and Safety statement, Child Protection Policy etc.
 - Carry out regular safety inspections and risk assessments, reporting any hazards or

maintenance issues to the principal or deputy principal.

- Undertake relevant health and safety training, including Manual Handling, Working at Heights, and any other required training courses.
- Assist in the delivery, distribution and storage of school supplies, furniture and equipment.
- Support with out of school activities i.e. Parent-teacher meeting, concerts, sporting events etc.
- Other related duties as prescribed by the Principal/BoM.

Experience and skills required:

Ideally the successful candidate will have:

- Experience in general maintenance and ground-keeping.
- Experience of holding a position of responsibility is preferred.
- A commitment to maintaining high standards and the ability to improve the school environment is required.
- Excellent DIY skills.
- Good communication and organisational skills.
- An ability to work independently and show initiative.
- Understanding the importance of confidentiality and compliance with school Child Safeguarding Policy.
- Experience and understanding of Health and Safety requirements and procedures.
- Good organisational and time management skills and a willingness to undertake further training and development as required.

The successful candidate must be a good communicator with adults and children, professional, confidential and must understand how their role is crucial to providing a physical environment that nurtures and encourages student learning.

How To Apply:

Interested candidates should submit a cover letter and a CV outlining relevant experience to the Chairperson of the Board of Management by email to the following email address on or before Monday October 20th

scoilnagceithremaol@yahoo.ie or post to Chairperson, Gaelscoil na gCeithre Maol, Cearnóg an Mhargaidh, Béal an Átha, co. Mhaigh Eo.

Please ensure to include contact details for at least two referees. Shortlisted candidates will be invited for an interview. All appointments will be subject to satisfactory reference checks and Garda vetting.

This position is subject to a six month probationary period.

An internal panel of suitable applicants may be set up to fill vacancies which

RIACHTANAIS IARRATAIS

- [Tá sá@ riachtanach go mbeadh Dearbh@ Reacht@il bail@ ag an duine a cheapfar agus go gcomhl@n@dh siad an Fhoirm Ghealltanais.](#)

- Litir Iarratais
- R@iteoir@ (ainm, r@l, uimhir theagmh@la.)
- CV (Ceangl@ir Neamhcheangailte/Sleamhn@n)
- CV (Digiteach)

Is f@idir iarratais a chur isteach tr@

- R@omhphost
- Litir

CUIR IARRATAS ISTEACH AR AN bhFOL@NTAS SEO

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|-----------------------------|--|
| Uimhir Rolla: | 20084U |
| Cuir Iarratas Chuig: | Gaelscoil na gCeithre Maol Cearnóg an Mhargaidh Béal an Átha F26N82Y |
| Contae: | Maigh Eo |
| Ceisteanna Chuig: | scoilnagceithremaol@yahoo.ie |
| Su@omh Gr@as@jin: | https://scoilnagceithremaol.com |

Is ag IPPN atÁj an cÁ³ipcheart i dtaca leis an fhaisnÁ©is san fhÁ³gra seo agus dÁ©anann IPPN Á a cheadÁ°nÁ° le haghaidh Á°sÁjide ag cuardaitheoirÁ post amhÁjin. NÁ fÁ©idir an fhaisnÁ©is atÁj ann a ÁoslÁ³dÁjil, a chÁ³ipeÁjil nÁj a Á°sÁjid chun crÁocha ar bith eile, lena n-ÁjirÁtear a macasamhlÁ° ar shuÁomhanna grÁ©asÁjin earcaÁochta agus fÁ³graÁochta eile, gan cead sainrÁjite i scrÁbhinn a fhÁjil roimh rÁ© Á³ IPPN.