

ADVERT ID 244588

Deputy Principal

St. Mary's SNS

Main St. Blessington W91RX84
<https://www.stmarysns.ie>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Mon Sep 15 2025
Application Closing Date: Mon Sep 29 2025
Commencement Date: Mon Oct 13 2025
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream
School Structure: Senior School
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 19
Current Enrolment: 307
Droichead school: Yes

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

St. Mary's SNS is situated approx. 8Km from Naas and approx. 15km from The Square in Tallaght.

St. Mary's is also a Base School for A Supply Panel which serves the greater Naas and Blessington areas.

Additional Information:

The Board of Management of St. Mary's SNS invites applications for the position of Deputy Principal. This is a permanent appointment via open competition.

The successful candidate will join a dedicated team consisting of an administrative Principal, 13 mainstream teachers, 6 SET teachers, 1 EAL and 5 SNAs. They will work collaboratively with the In-School Management (ISM) Team and staff to support teaching, learning, and whole-school development.

In line with Circular 0044/2019, the Deputy Principal is a key member of the senior leadership team, working in partnership with the Principal and deputising as required. Duties will evolve with the changing needs of the school.

Leadership and Management Domains

1. Leading Teaching and Learning

Promote excellence in teaching, learning, and assessment.

Support curriculum and policy development, inclusive practices, and SEN provision.

Maintain a nurturing environment that fosters diversity, equity, and inclusion.

2. Managing the Organisation

Assist in the day-to-day management of staff, pupils, and resources.

Deputise for the Principal in organisational, administrative, and disciplinary matters.

3. Leading School Development

Contribute to the school's vision and strategic planning, including policy development and implementation.

Support whole-school improvement through School Self-Evaluation and evidence-based practice.

Strengthen partnerships with parents, guardians, and the wider community.

4. Developing Leadership Capacity

Foster teamwork, shared leadership, and collaborative decision-making.

Mentor and empower staff, encouraging professional growth and reflection.

Promote continuing professional learning across the school community.

Essential Criteria

Fully registered with the Teaching Council (Route 1 – Primary).

Minimum of 5 years recognised teaching experience in a primary school in Ireland.

Appointment subject to Garda Vetting, satisfactory references, OHS, and Patron approval.

Desirable Experience and Skills

Experience in policy development, whole-school planning, and implementation.

Ability to foster strong relationships with staff, pupils, parents, the Board of Management, and the wider community.

Proven organisational, interpersonal, and communication skills.

Evidence of continuing professional development and commitment to lifelong learning.

APPLICATION REQUIREMENTS

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.

Standard Application Form for Principalship/Deputy Principalship - in English

Letter of Application

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- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- CV (Digital)

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Roll Number: 20110S
Apply To: The Chairperson,
St. Mary's SNS,
Main St.
Blessington
W91RX84
OR e-mail to
deputyprincipalstmarysns@gmail.com
County: Wicklow
Enquiries To: info@stmarysns.ie
Website: <https://www.stmarysns.ie>