

ADVERT ID 244414

Secretary

Scoil Oilibheir

Scoil Oilibhéir Ballyvolane
<https://www.scoiloilibheir.ie>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Wed Sep 10 2025
Application Closing Date: Fri Sep 19 2025
Commencement Date: Mon Sep 22 2025
Status of Post: Part-Time
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Mainstream with Special Classes
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 39
Current Enrolment: 560
Droichead school: Yes

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

This is a part time position of 15 hours, working alongside our permanent secretary. There is a possibility of this being increased to 20 hours after the 30th of September.

Please email your application to principal@scoiloilibheir.ie

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- Letter of Application
- Referees (name, role, contact no.)
- CV (Digital)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number: 19730S
Apply To: Chairperson, Board of Management,
Scoil Oilibhéir,
Ballyvolane,
Cork.
County: Cork
Enquiries To: principal@scoilolibheir.ie
Website: <https://www.scoilolibheir.ie>
Further Information: <https://www.scoilolibheir.ie>

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