

ID FÃ°GRA 244149

## Bainisteoir

### Roscommon LEADER Partnership

The Cube FlexiSpace Lanesborough Road Roscommon F42DX61  
<https://www.rosleaderpartnership.ie>



#### PRÃ°OMHSHONRAÃ°

**StÃ°idas:** GnÃ°omhach  
**LeibhÃ°al:** RÃ°amhscoil  
**DÃ°ta PostÃ°ilte:** CÃ°ad MFÃ°mh 3 2025  
**SpriocdhÃ°ta le haghaidh larratas:** CÃ°ad MFÃ°mh 17 2025  
**StÃ°idas an Phoist:** LÃ°naimseartha Buan

#### SONRAÃ° AN PHOIST

##### Eolas Breise:

Please note this role is for a DEPUTY MANAGER (the portal does not allow for this choice form drop down menu)

DEPUTY Manager Ã°? Early Years Setting

Location:Ã°? Ballaghaderreen, County Roscommon  
Employer:Ã°? Roscommon Integrated Development Company (RIDC)  
Job Type:Ã°? Full-Time, 35 hours per week  
Salary: Salary negotiable, depending on experience  
Closing Date:Ã°? 1pm, 17th September 2025

Are you a passionate and experienced early years professional ready to take the next step in your career? We are currently seeking Ã°?DEPUTY MANAGERÃ° to join our committed team and help lead a high-quality childcare service where children and families are at the heart of everything we do.

##### Overall Purpose of the Role:

The Deputy Manager will support the Manager in overseeing the daily operations of the early yearsÃ°? service, ensuring the highest standards of care and education. This role involves team leadership, partnership development, and compliance with childcare regulations. The Deputy Manager will also promote the ethos of Childcare & Family Support within The Growing Tree Project.

##### Key Responsibilities:

Reporting daily to the Manager; monthly reporting to the Management Committee and Interagency Groups.  
Build and maintain relationships with external agencies (e.g., Tusla, Roscommon CCC, EROR Centre).  
Manage child registrations and maintain records in line with Pobal and DCYA requirements.  
Communicate effectively with families and foster an inclusive environment.  
Ensure compliance with the Childcare Act 1991, SÃ°olta, Aistear, and related frameworks.  
Lead quality provision and inclusive practices.  
Mentor and support the early years team.  
Collaborate with families and external support agencies.  
Demonstrate understanding of child development and transitions.  
Maintain confidentiality and professionalism.  
Attend CPD events and undertake other duties as required.

##### Qualifications and Experience:

**Essential:**

Minimum Level 6 in Childhood Care and Supervision (ideally Level 7/8 in Early Years Education).  
2-3 years' experience in an early years setting, with at least 2 years in a supervisory role.  
Strong leadership, organisational, and communication skills.  
Knowledge of ECCE, NCS, AIM funding programmes.  
Ability to work independently and manage multiple responsibilities.

**Desirable:**

Level 7/8 in Early Childhood Education or related field

**Person Specification:**

Strong understanding of childcare regulations and curriculum frameworks.  
Proven ability to lead a team and deliver high-quality care.  
Excellent interpersonal and administrative skills.  
Commitment to inclusive practice and professional development.  
Culturally sensitive and respectful of confidentiality

**What We Offer:**

Salary negotiable, depending on experience  
Career progression opportunities within a supportive environment  
21 days annual leave + 3 additional company allocated leave days (pro-rata)  
Paid training days and ongoing CPD (Continuous Professional Development)  
Employee Assistance Programme (EAP) and wellness initiatives  
Company events and a supportive team culture  
Staff Uniform  
On-site parking  
Weekends off

For Job Description please see [www.rosleaderpartnership.ie/job-opportunities/](http://www.rosleaderpartnership.ie/job-opportunities/)

**To Apply:**

Please submit your CV and cover letter outlining your relevant experience and why you're a great fit for this role to [recruitment@ridc.ie](mailto:recruitment@ridc.ie)

Closing date for receipt of applications is 1pm Wednesday, 17th September 2025.

**RIACHTANAIS IARRATAIS**

- CV (Digiteach)

Is fíoridir iarratais a chur isteach tríd

- Ríomhphost

**CUIR IARRATAS ISTEACH AR AN bhFOLÁNTAS SEO**

**Cuir iarratas Chuig:** [recruitment@ridc.ie](mailto:recruitment@ridc.ie)  
**Contae:** Ros Comáin  
**Ceisteanna Chuig:** [recruitment@ridc.ie](mailto:recruitment@ridc.ie)  
**Suíomh Grádasáin:** <https://www.rosleaderpartnership.ie>

Is ag IPPN atá an cárphheart i dtaca leis an fhaisnéis san fhágra seo agus dá anann IPPN á a cheadá le haghaidh áisáide ag cuardaitheoir post amháin. Níl fíoridir an fhaisnéis atá ann a áoslá d'áil, a chárpeáil níl a áisáid chun críocha ar bith eile, lena n-áirítear a macasamhlá shuíomhanna grádasáin earcaíochta agus fágraíochta eile, gan cead sainráite i scrábhinn a fháil roimh ríá IPPN.