

ADVERT ID 243905

Caretaker/Janitor

Scoil Cholmcille

Newtowncunningham Lifford F93WN51
<https://www.scoilcholmcillene Newtown.ie>



MAIN DETAILS

Status: Deactivated
Level: Primary
Date Posted: Thu Aug 28 2025
Application Closing Date: Thu Sep 11 2025
Commencement Date: Mon Sep 29 2025
Status of Post: Part-Time
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Classification: DEIS Rural
Total No. of Teaching Staff: 14
Current Enrolment: 200
Droichead school: Yes

POST DETAILS

Additional Information:

The employee will work 18 hours a week. This position is subject to Garda vetting. In addition to the listed duties below, the caretaker will undertake other duties as may be decided by the principal and/or the Board of Management and/or as may be determined by the needs of Scoil Cholmcille.

The Caretaker will be required to:

- open and close the school daily and as directed by the principal.
- have good DIY skills.
- have good communication and organisational skills.
- maintain the school premises, furniture, equipment and fittings and ensure that they are kept to an agreed standard and condition.
- to prevent in so far as it is possible, any damage to the structure, furniture, fittings and equipment of the school.
- carry out painting and renovation work in the school.
- carry out maintenance work as appropriate during school holidays.
- ensure the maintenance of security alarms, fire alarms, lawn mower and photocopiers by contacting service contractors when necessary.
- keep the school grounds in good order by looking after flowerbeds, cutting the grass, fixing fencing, sweeping/power washing the yard and helping to keep the school litter free.
- cleaning windows, fascia, doors, courtyards, disposal of rubbish, taking out bins, liaising with school cleaner.
- take delivery of equipment and distribute appropriately.
- run errands as requested by the school principal.
- report and repair (as appropriate) anything that could be a hazard to the health, safety and welfare of employees and pupils including unblocking toilets.

- ensuring the school and grounds are safe during adverse weather conditions.
- It is expected that the caretaker will, on their own initiative, identify tasks/duties that need to be carried out as part of the role subject to the authorisation of the school principal/Board of Management.

If applying by email: enter Caretaker Position in the subject bar.
If applying by post: write Caretaker Position on the envelope.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- Letter of Application
- CV (Digital)

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Roll Number: 16820E
Apply To: Newtowncunningham
Lifford
F93WN51
jobs@scoilcholmcill Newtown.ie
County: Donegal
Enquiries To: principal@scoilcholmcill Newtown.ie
Website: <https://www.scoilcholmcill Newtown.ie>

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