

ADVERT ID 243740

General

TOWER PROGRAMME NORTH CLONDALKIN PROBATION PROJECT

ST MARKS LANE NEILSTOWN ROAD CLONDALKIN D22H9Y9

<https://www.towerprogramme.ie>

MAIN DETAILS

Status:	Active
Level:	Other Education
Date Posted:	Mon Aug 25 2025
Application Closing Date:	Fri Sep 12 2025
Commencement Date:	Mon Oct 13 2025
Status of Post:	Part-Time
Number of Vacancies:	1

POST DETAILS

Title:

Communications Tutor

Description:

The Tower Programme is a transformative, community-based initiative that supports adults who have been subject to the criminal justice system. We provide life skills, education, and personal development opportunities designed to reduce reoffending and help participants build a more positive, sustainable future.

Core-funded by the Probation Service, we work in close partnership with DDLETB, local community groups, and a range of statutory agencies. Our approach is holistic and person-centred—tailored to meet the diverse needs of every individual who engages with us.

Within the Tower Programme we have a flexible but structured approach to learning and to change. You can be here five days a week, completing a range of courses or we can tailor our offering to meet personal situations and needs.

Courses provided include the Tower Programme which runs Monday to Thursday 10.00 – 4.00 and Friday 10.00 – 12.30, this offers participants the opportunity to gain experience and qualifications needed to access a full apprenticeship, employment or further education.

The Tower Programme works in association with The Probation Service, local community groups and relevant statutory agencies to provide skills, pre-employment training and counselling to marginalised adults who have come into conflict with the law, with the aim of reducing offending behaviour by accentuating personal development.

Courses Available at the Tower Programme can be delivered in a group or individual setting.

Candidate Profile

The Tower Programme is seeking a Communications Tutor to deliver a dynamic and engaging communications curriculum to clients enrolled in our education and training programs. The ideal candidate will have both practical experience in communications and a passion for teaching, enabling clients to develop critical communication skills for both personal and professional development.

The ideal candidate will have the following:

Education & Qualifications:

Essential:

- A third-level qualification in Communications, Media Studies, Public Relations, Journalism, or a related field (minimum Level 7 on the National Framework of Qualifications).
- Specific experience in teaching or training, preferably with an ETB, community-based organisation (CBO), or similar institution.
- Ability to plan, deliver, and evaluate learner-centred sessions, and adapt materials to meet varied learning styles and levels.

Desirable:

- A teaching qualification, e.g. Level 6 Special Purpose Award in Training and Education or equivalent.
- Experience using digital tools or blended learning platforms for teaching and learner engagement.
- Familiarity with reporting requirements (e.g. progress reports, attendance tracking) in funded or structured programmes.

Experience:

- Experience in Communications: At least 3 years of professional experience in a communications-related role, which could include areas like public relations, journalism, media, marketing, or corporate communications.
- Teaching or Training Experience: Proven ability to deliver effective teaching or training, particularly in adult education or in a vocational setting. Experience in facilitating group learning and promoting active participation.

Skills:

- Excellent Communication Skills: Strong verbal and written communication skills, with the ability to explain complex concepts clearly and engage learners at all levels.
- Instructional Skills: Ability to design and deliver engaging lessons that cater to a diverse range of learners, including those with varying levels of prior knowledge and experience.
- Digital Literacy: Proficiency in using digital tools and platforms to deliver training and track learner progress.
- Interpersonal Skills: Strong ability to build rapport with clients and colleagues, providing both academic and emotional support as needed.
- Assessment Skills: Ability to design, implement, and grade assessments that align with the course's learning outcomes.

Additional requirements:

- Experience with Marginalized Groups: Prior experience working with individuals from disadvantaged or criminal justice backgrounds, with an understanding of the unique challenges they face in education and reintegration.
- Empathy & Sensitivity: Ability to create a safe, non-judgmental learning environment, demonstrating empathy for learners past trauma, emotional needs, and barriers to success.
- Trauma-Informed Teaching: Knowledge of trauma-informed practices and the ability to adapt teaching methods to support learners with complex emotional needs and learning difficulties.
- Collaboration with Support Agencies: Ability to work closely with external organizations (e.g., probation services, social workers) to ensure holistic support for learners' education and rehabilitation.
- Focus on Employability: Ability to integrate practical communication skills for the workplace, including conflict resolution, CV writing, and interview techniques, alongside core communication theory.
- Patience & Persistence: Strong commitment to supporting learners through setbacks, with the understanding that change and progress are gradual.
- Garda Vetting: A garda vetting application will be required.

Terms and Conditions

The candidate must be registered with the teaching council in Ireland.

Salary Scale: Based on qualifications and experience.

Contractual basis: Part time fixed contract.

Annual leave entitlement: Monetary value based on hours worked.

Application Process

All applications must be submitted by way of curriculum vitae (CV) and a cover letter outlining suitability for the post as advertised. Please ensure to address the applications to the service manager at info@towerprogramme.ie noting which tutor position you are applying for.

The closing date for this application is September 12th, 2025.

All applications can be sent to The Tower Programme, St Marks Lane, Neilstown Road, Clondalkin, Dublin 22, Ireland or via email to

Applications will be shortlisted and interviews held on the last week of September. Start Date to be confirmed.

The Tower Programme is an equal opportunities employer.

If anyone would like to discuss the post further, please contact Sarah at 0896083968.

APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- CV (Digital)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Apply To: TOWER PROGRAMME
ST MARKS LANE
NEILSTOWN ROAD
CLONDALKIN
D22H9Y9
info@towerprogramme.ie

County: Dublin

Postal District: Dublin 22

Enquiries To: info@towerprogramme.ie

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