

ADVERT ID 240775

Deputy Principal

St Michael's National School

Woodbrook Carrick-on-Shannon N41XD40

<https://www.woodbrookns.ie>

MAIN DETAILS

Status:	Active
Level:	Primary
Date Posted:	Mon Jul 7 2025
Application Closing Date:	Mon Jul 21 2025
Commencement Date:	Mon Sep 1 2025
Status of Post:	Permanent

SCHOOL DETAILS

School Type:	Mainstream
School Patronage:	Catholic
Total No. of Teaching Staff:	3
Current Enrolment:	25
Droichead school:	Yes

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

The Board of Management of Woodbrook N.S. (under the Patronage of the Bishop of Elphin), Roll Number 05220P, is inviting applications for the position of Deputy Principal. This is a permanent position and the appointment will be made via open competition.

Circular 0044/2019 states:

'While the Principal is ultimately responsible to the Board of Management, as appropriate, for the leadership and management of the school, the Deputy Principal occupies a position of vital importance within the senior leadership team in a school. Shared leadership requires openness and willingness on the part of Principals and Deputy Principals to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence'.

Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management as outlined in Circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

Shortlisting and the interview process will be based on the four domains and as well as the following criteria:

- Understanding of and commitment to the ethos of a Catholic school.
- Whole school curricular planning and development, policy development and implementation, prioritising, planning and organising the workload.

- Understanding and knowledge of the requirements associated with the provision of Special Education Needs education, inclusion and diversity.
 - Evidence of the ability to work collaboratively and to foster positive relationships with all staff members, Board of Management, outside agencies, parents/ guardians and the wider school community.
 - Ability to promote a culture of learning and creativity in the school.
 - Evidence of a high level of commitment to Continuous Professional Development.
 - A clear understanding of School Self Evaluation (SSE). Experience of the implementation of effective initiatives for school improvement.
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- Applications must be submitted by post only, please keep all pages loose i.e. not stapled, bounded or binded/binder.
 - Only those shortlisted for interview will be contacted.
 - Candidates should note that canvassing will disqualify and will result in exclusion from the selection process.

APPLICATION REQUIREMENTS

- Letter of Application
- Teaching Practice Grades
- Copy of Certificates, Diplomas, Degrees
- CV (Unbound/Slide Binder)
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 05220P
Apply To: Ms. Ann Horan
 Chairperson, BOM Woodbrook NS
 Woodbrook
 Carrick-on-Shannon
 Co Roscommon
 N41XD40
County: Roscommon
Enquiries To: woodbrookns@gmail.com
Website: <https://www.woodbrookns.ie>

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