

ADVERT ID 235329

## Deputy Principal

### Scoil Mhuire Gan Smal

Newhouse Sandpit Termonfeckin Drogheda A92 A567  
<https://www.scoilmhurec.ie>

#### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Mon May 26 2025  
**Application Closing Date:** Mon Jun 9 2025  
**Commencement Date:** Wed Aug 27 2025  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream with Special Classes  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 16  
**Current Enrolment:** 212  
**Droichead school:** Yes

#### POST DETAILS

##### Additional Information:

Sandpit NS Newhouse, Sandpit, Drogheda is inviting applications for the position of Deputy Principal.

This is a permanent (teaching) position. The appointment will be made via open competition. Applicants must be fully registered under Route 1 (Primary) with the Teaching Council.

The Deputy Principal, along with the Principal and the Leadership and Management team, will work collaboratively to ensure the effective management of our school.

Circular 0044/2019 states: The Deputy Principal occupies a position of vital importance within the senior leadership team in a school. Shared leadership requires openness and willingness on the part of Principals and Deputy Principals, to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence.

In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in reassignment of the role and responsibilities within the leadership and management team.

The roles and responsibilities of the post are determined by the four domains of leadership and management as specified in DES Circular 0044/2019.

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

The following skills, knowledge, experience and competencies are desirable:

- A knowledge of and a commitment to the Catholic ethos of our school.

- An excellent knowledge and understanding of Leadership, Management and Administration in a primary school setting.
- A high level of understanding and knowledge in the area of Special Education, Inclusive Education and Diversity in Education.
- Effective interpersonal and communication skills and a proven capacity in successfully leading others, as well as the flexibility to meet the daily needs of the school.
- Evidence of and a high commitment to CPD.
- A commitment to shared leadership and a willingness to delegate, develop leadership capacity and to empower others.
- A proven ability to work collaboratively with all staff members, Board of Management and the wider school community in policy development and implementation.
- Lead reflective practice in relation to SSE, working with Assistant Principals, teachers, students and parents.
- Ability to promote a culture of learning and creativity in the school

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 18045V  
**Apply To:** [chairpersonsandpit@gmail.com](mailto:chairpersonsandpit@gmail.com)  
**County:** Louth  
**Enquiries To:** [chairpersonsandpit@gmail.com](mailto:chairpersonsandpit@gmail.com)  
**Website:** <https://www.scoilmhui.ie>

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