

ADVERT ID 234703

## Deputy Principal

### St Joseph's NS

Dublin Road Dublin Road Longford Town Longford N39 DY23  
<https://www.stjosephsns.ie>

#### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Fri May 16 2025 14:21:10  
**Application Closing Date:** Fri May 30 2025  
**Commencement Date:** Mon Sep 1 2025  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream with Special Classes  
**School Structure:** Vertical  
**Gender:** Girls with Infant Boys  
**School Patronage:** Catholic  
**Classification:** DEIS 1  
**Total No. of Teaching Staff:** 50  
**Current Enrolment:** 540  
**Droichead school:** Yes

#### POST DETAILS

##### Additional Information:

St Joseph's NS (under the Patronage of the Bishop of Ardagh and Clonmacnoise), Roll Number: 18178R, is inviting applications for the position of Administrative Deputy Principal. This is a permanent position and the appointment will be made via open competition.

Circular 0044/2019 states: 'While the Principal is ultimately responsible to the Board of Management, as appropriate, for the leadership and management of the school, the Deputy Principal occupies a position of vital importance within the senior leadership team in a school. Shared leadership requires openness and willingness on the part of Principals and Deputy Principals, to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence'.

In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in reassignment of the role and responsibilities within the leadership and management team.

The Deputy Principal will work with the Principal and the In-School Leadership Team to support and develop effective leadership within the school. Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management as outlined in circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development

#### 4. Developing Leadership Capacity

Shortlisting and the interview process will be based on the four domains and as well as the following criteria:

- Understanding of and commitment to the ethos of a Catholic school.
- Whole school curricular planning and development, policy development and -implementation, prioritising, planning and organising the workload.
- Understanding and knowledge of the requirements associated with the provision of Special Education Needs, inclusion and diversity.
- Evidence of ability to work collaboratively and foster positive relationships with all staff members, Board of Management, outside agencies, parents/ guardians and the wider school community.
- Ability to promote a culture of learning and creativity in the school.
- Evidence of a high level of commitment to Continuous Professional Development.
- A clear understanding of School Self Evaluation (SSE)/ DEIS Planning and experience of the implementation of effective initiatives for school improvement.

Candidates should have current and continuing Teaching Council registration and show evidence of and commitment to ongoing Professional Development.

Applicants must meet the eligibility criteria:

Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

Appointment is subject to current Teaching Council Registration, Garda Vetting and Occupation Health Screening.

Applications by email only, to be received by 12 noon on Friday, 30th May 2025 . ONLY those shortlisted for interview will be contacted.

EMAIL: [recruitment@stjosephsns.ie](mailto:recruitment@stjosephsns.ie)

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

<b>Roll Number:</b>	18178R
<b>Apply To:</b>	Dublin Road Dublin Road Longford Town Longford N39 DY23
<b>County:</b>	Longford
<b>Enquiries To:</b>	<a href="mailto:office@stjosephsns.ie">office@stjosephsns.ie</a>
<b>Website:</b>	<a href="https://www.stjosephsns.ie">https://www.stjosephsns.ie</a>

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