

ADVERT ID 234379

## Deputy Principal

### Mount Anville Primary School

Lower Kilmacud Road, Stillorgan, Stillorgan Blackrock Dublin A94 E2N7  
<https://www.mountainvilleprimaryschool.com>

#### MAIN DETAILS

<b>Status:</b>	Deactivated
<b>Level:</b>	Primary
<b>Date Posted:</b>	Tue May 13 2025
<b>Application Closing Date:</b>	Thu May 29 2025
<b>Commencement Date:</b>	Mon Sep 29 2025
<b>Status of Post:</b>	Permanent

#### SCHOOL DETAILS

<b>School Type:</b>	Mainstream
<b>School Structure:</b>	Vertical
<b>Gender:</b>	Girls
<b>School Patronage:</b>	Catholic
<b>Total No. of Teaching Staff:</b>	23
<b>Current Enrolment:</b>	440
<b>Droichead school:</b>	Yes

#### POST DETAILS

##### Additional Information:

The Board of Management of Mount Anville Primary School (Roll No. 17979A) invites applications from suitably qualified persons for the post of Deputy Principal to take effect from the 29th of September 2025. The school is under the trusteeship of the Society of the Sacred Heart of Jesus and under the patronage of the Archbishop of Dublin. This is a permanent appointment, and the appointment will be made via open competition as per the eligibility criteria and conditions laid out in Circular 0044/2019.

The Deputy Principal will:

- Be expected to uphold and promote the Sacred Heart ethos, values, and traditions of the school and show evidence of and commitment to ongoing professional development.
- Be expected to lead teaching and learning in the area of the New Primary Curriculum (NPC), while effectively collaborating with Assistant Principals and teachers in the area of planning and the NPC's successful implementation.
- Lead reflective practice in relation to SSE, working with Assistant Principals, teachers, pupils and parents to implement a SIP, particularly in relation to the NPC.
- Be required to deputise for the Principal in their absence, in all matters organisational/administrative and in relation to discipline within the school. The Deputy Principal must be willing to work in conjunction with/under the direction of the Principal.
- Be expected to attend meetings before and after school, evening school events, meet with children each morning in the yard to welcome them and ensure effective morning supervision.
- Work with the Principal and the In-School Management Team to support and develop effective leadership within the school. Specific roles and responsibilities for this position relate to the four domains of leadership and management as outlined in circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development

#### 4. Developing Leadership Capacity

In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in reassignment of the role and responsibilities within the leadership and management team.

Applicants should demonstrate the following Skills, Knowledge and Experiences:

- An understanding and a commitment to the values, vision and Sacred Heart ethos of Mount Anville Primary School.
- Evidence of continuing professional development and the ability to promote a culture of learning and creativity in the school.
- Proven leadership skills, including policy development and implementation.
- Proven ability to work as a member of a team in a collaborative manner.
- Experience in the development, implementation, operation and evaluation of innovative and evidence-based initiatives.
- Willingness to undertake continuous professional development.
- An in-depth knowledge of the New Primary Curriculum, a range of teaching experience and high level of understanding of SEN, EAL inclusion and differentiation
- An excellent level of understanding and knowledge of school leadership, management and administration in a primary school setting
- A proven ability to work collaboratively with all staff members, parents, Board of Management, and the wider school community.

A minimum of 3 valid applications are required for the competition to proceed.

Shortlisting may apply.

The school is an equal opportunities employer.

The closing date is Thursday, 29th of May, at 3pm.

#### APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

<b>Roll Number:</b>	17979A
<b>Apply To:</b>	applydp@mountanvilleprimaryschool.com The Chairperson Mount Anville Primary School Lwr Kilmacud Road Stillorgan Co Dublin A94E2N7
<b>County:</b>	Dublin
<b>Postal District:</b>	County Dublin
<b>Enquiries To:</b>	<a href="mailto:principal@mountanvilleprimaryschool.com">principal@mountanvilleprimaryschool.com</a>
<b>Website:</b>	<a href="https://www.mountanvilleprimaryschool.com">https://www.mountanvilleprimaryschool.com</a>
<b>Further Information:</b>	<a href="https://www.mountanvilleprimaryschool.com/">https://www.mountanvilleprimaryschool.com/</a>
<b>Application Form:</b>	<a href="#">Application-Form-for-Primary-Principalship-and-Deputy-Principalship-June-2024 17979A.pdf</a>