

ADVERT ID 233050

## Deputy Principal

### Scoil Íde

Scoil Íde Corbally Limerick V94X659  
<https://www.scoilide.ie>



#### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Tue May 6 2025 13:58:47  
**Application Closing Date:** Tue May 20 2025  
**Commencement Date:** Wed Aug 27 2025  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 43  
**Current Enrolment:** 701  
**Droichead school:** Yes

#### POST DETAILS

##### Additional Information:

Scoil Íde, Corbally ( 18872K) is a Catholic primary school under the patronage of the Bishop of Limerick. The Board of Management of Scoil Íde invites applicants for the position of Deputy Principal.

This is a permanent position and the appointment will be made via open competition under the terms of Circular 0044/2019.

This is an Administrative Deputy Principal position.

Scoil Íde places a strong emphasis on innovative and evidence-based programmes. Candidates should demonstrate interest and achievements in these areas. The successful candidate must have a recognised qualification to teach Religious Education.

The following skills, experience and knowledge are desirable:

Proven leadership skills, including policy development and implementation.

Previous teaching experience across a range of settings.

Evidence of continuing and relevant professional development in a leadership role.

Proven ability to work as a member of a team, excellent communication skills, experience in prioritising, planning and organising workload.

Experience in the development, implementation, operation and evaluation of innovative and evidence based school based initiatives.

Ability to promote a culture of learning and creativity in the school.

Evidential experience and understanding of and commitment to the ethos of a Catholic School.

Candidates should demonstrate the ability to work well with all staff and are expected to be empathic and enthusiastic and in tune with the school community.

Comprehensive knowledge of the Primary Curriculum Framework is essential and a knowledge of the multi-faceted complexities of teaching, especially in the area of Special Educational Needs and the Continuum of Support is requirement for this position.

Specific roles and responsibilities for this position will relate to the four domains of Leadership and Management as outlined in Circular 0044/2019:

1. Leading Teaching & Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

Duties will include but are not limited to the following...

The successful candidate will...

Deputise for the principal in his absence at school or at other school-related meetings and events. The deputy principal carries out all the duties and responsibilities of the principal when so required.

Assume the role of the Deputy Designated Liaison Person ( DDLP) and promote the School's Child Protection Procedures.

be involved in the establishment of the special class facility for children with autism and the day to day management of these special classes. Two classes are due to open in September 2026 with another two projected to open by 2030.

Liaise with parents and outside agencies on special education concerns.

Liaise with various outside agencies in the area of special education – Assessment Of Needs, Children's Disability Network Teams, Primary Care, Child & Adolescent mental Health Service and the National Council for Special Education amongst others.

Liaise with the Educational Welfare officer and Tusla Education Support Service in relation to school attendance and completing attendance returns.

Coordinate and manage SNA assignment according to the priority needs at any given time.

Create yard and lunch supervision timetables for Teachers and SNAs.

Review school supervision structures regularly.

Promote positive discipline strategies and restorative practice.

Monitor the support team's monthly reports and provide feedback to the support team based on these reports.

Maintain a confidential digital filing system of support documentation.

Administer and oversee standardised tests, Drumcondra Primary Reading Test and Drumcondra Primary Maths Test and CAT 4.

Coordinate and manage the allocation of Exemptions from the study of Gaeilge.

Create annual school reports. Review and approve school reports.

Support staff with support plans, behaviour plans, logs of actions and behaviour trackers.

Create, manage and oversee Google accounts and Google Classrooms for all classes from 3rd to 6th.

Organise, facilitate and oversee Co-operative student placements and interviews for Mary Immaculate College, Hibernia College, The University of Limerick and the University of Arkansas.

Coordinate and oversee personnel and timetables for Station Teaching, Literacy Lift off and Supported Literacy Hour.

Provide CPD / TPL opportunities for SETs and SNAs which align with the school's identified priorities.

Chair and minute Special Education Teacher Croke Park meetings on a monthly basis.

Link with other school leaders via school networks.

Provide opportunities to teachers to network and share best practice within the school and in other school settings.

Support standard co-ordinators in their role.

Prepare an Annual Report for the Board of Management outlining the work undertaken across the four leadership domains over the course of the school year.

Candidates are asked to include an email address. Invitation to interview will be issued via email.

Candidates called to interview will be required to provide proof of qualifications and Teaching Council Registration.

## APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

**APPLY TO THIS JOB VACANCY**

**Roll Number:** 18872K  
**Apply To:** deputyprincipal2025@scoilide.ie  
**County:** Limerick  
**Enquiries To:** 061-345495  
**Website:** <https://www.scoilide.ie>

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