

ID FÃ©GRA 231435

RÃºnaÃ©

St Fintans BNS

New Line Rd Mountrath R32 ET78
<https://www.stfintansbns.com>

PRÃ©OMHSHONRAÃ©

StÃ©idas:	DÃ©ghnÃ©omhaithe
LeibhÃ©al:	Bunscoil
DÃ©ta PostÃ©ilte:	MÃ©irt Aib 1 2025
SpriocdhÃ©ta le haghaidh larratas:	MÃ©irt Aib 8 2025
DÃ©ta Tosaithe:	Luan Aib 28 2025
StÃ©idas an Phoist:	PÃ©irtaimseartha
LÃ©on na bhFolÃ©ntas:	1

SONRAÃ© SCOILE

CineÃ©il Scoile:	PrÃ©omhshruth le Ranganna Speisialta
StruchtÃ©r na Scoile:	Ingearach
Inscne:	BuachaillÃ©
PÃ©itrÃ©nacht na Scoile:	Caitliceach
RangÃ©:	DEIS 1
LÃ©on lomlÃ©in na mBall	12
Foirne MÃ©inteoireachta:	105
Rolla Reatha:	105
Scoil Droichead:	TÃ©

SONRAÃ© AN PHOIST

Eolas Breise:

The successful candidate will have:

- excellent interpersonal and communication skills
 - administrative skills to support the management of school finances
 - accounting experience desirable
 - proficiency in Microsoft Applications including Word & Excel
 - excellent organisational, oral and written communication skills
 - ability to plan and work on own initiative along with the ability to work in a team environment with Principal and other school staff
 - familiarity with GDPR
 - familiarity with POD would be desirable
 - previous secretarial experience desirable
- be required to comply with national vetting requirements

RIACHTANAIS IARRATAIS

- TÃ© sÃ© riachtanach go mbeadh DearbhÃ© ReachtÃ©il bailÃ© ag an duine a cheapfar agus go gcomhlÃ©nÃ©dh siad an Fhoirm Ghealltanais.
- Litir Iarratais
- RÃ©iteoirÃ© (ainm, rÃ©il, uimhir theagmhÃ©la.)
- CV (CeanglÃ©ir Neamhcheangailte/SleamhnÃ©in)

Is fíoridir iarratais a chur isteach tríd

- Litir

CUIR IARRATAS ISTEACH AR AN bhFOLÁNTAS SEO

Uimhir Rolla: 07636K
Cuir iarratas Chuig: Bro. Matthew Hayes,
Chairperson BOM
St. Fintan's BNS
New Line Rd
Mountrath
R32 ET78
Contae: Laois
Ceisteanna Chuig: saintfintansbns@gmail.com
Suíomh Grádasáin: <https://www.stfintansbns.com>

Is ag IPPN atá an cáipcheart i dtaca leis an fhaisnéis san fhágra seo agus dá anann IPPN á a cheadú le haghaidh áisíde ag cuardaitheoir post amháin. Ní fíoridir an fhaisnéis atá ann a áosláid, a chéipeáil ná a áisid chun críocha ar bith eile, lena n-áirítear a macasamhlá ar shuíomhanna grádasáin earcaíochta agus fágraíochta eile, gan cead sainráite i scrábhinn a fháil roimh rí á IPPN.