

ID FÃ©GRA 230996

## RÃ©naÃ©

### Cornafulla NS

Cornafulla N.S. Cornafulla Athlone N37FW74  
<https://cornafulla.scoilnet.ie/blog/>



#### PRÃ©OMHSHONRAÃ©

**StÃ©idas:** DÃ©ghnÃ©mhaithe  
**LeibhÃ©al:** Bunscoil  
**DÃ©ta PostÃ©ilte:** Sath MÃ©rta 22 2025 22:20:55  
**SpriocdhÃ©ta le haghaidh larratas:** Sath MÃ©rta 29 2025  
**DÃ©ta Tosaithe:** Luan Aib 7 2025  
**StÃ©idas an Phoist:** TÃ©arma Seasta  
**LÃ©on na bhFolÃ©ntas:** 1

#### SONRAÃ© SCOILE

**CineÃ©il Scoile:** PrÃ©omhshruth  
**StruchtÃ©r na Scoile:** Ingearach  
**Inscne:** Comhoideachas  
**PÃ©trÃ©nacht na Scoile:** Caitliceach  
**LÃ©on IomlÃ©in na mBall** 15  
**Foirne MÃ©nteoireachta:**  
**Rolla Reatha:** 238  
**Scoil Droichead:** TÃ©

#### SONRAÃ© AN PHOIST

##### PainÃ©al larratasÃ©irÃ©:

FÃ©adfar painÃ©al inmheÃ©inach dÃ©?iarratasÃ©irÃ© oiriÃ©nacha a bhunÃ© chun folÃ©ntais a lÃ©onadh a dÃ©?fhÃ©adfadh teacht chun cinn laistigh de thrÃ©imhse ama ar leith Ã©n dÃ©ta a fhaomhfaidh an Bord an t-iarrthÃ©ir rathÃ©il (ceithre mhÃ© i gcÃ©is poist mhÃ©nteora agus fad na scoilbhliana do phoist CRS).

##### Eolas Breise:

The Board of Management of Cornafulla National School is seeking a secretary for a fixed term position to work in the reception office of our welcoming and busy school. Cornafulla National School is a co-educational primary school under the patronage of the Roman Catholic Bishop of Elphin.

A school secretary is an integral part of the school community, working closely with the school principal, deputy principal and school staff to ensure the smooth running of the school.

This is a fixed term position for 25 hours per week, Monday to Friday 9:00 a.m. to 2:00 p.m. This position is due to commence on the 7th of April and will finish on the 24th of June. The entry level for this role is the first point on the scale unless the candidate has previously worked as a school secretary. They will manage the school office in a welcoming, professional and discreet manner.

The appointment is subject to Garda Vetting and the successful candidate will be required to undertake TUSLA Child Protection Training.

Please include the following:

1. Letter of Application detailing your suitability for the job
2. CV including up-to-date referees with contact details.

Only those shortlisted for interview will be contacted and should reply by email only to accept or

decline the interview. The email will outline the criteria for interview.

Applications may be submitted by  
✉ Email to: [applicationscornafullans@gmail.com](mailto:applicationscornafullans@gmail.com)

Please note the closing date/time for receipt of applications (Saturday the 29th of March at 4pm).

## RIACHTANAIS IARRATAIS

- Litir Iarratais
- Ráiteoir (ainm, ról, uimhir theagmhála.)
- CV (Digiteach)

Is fíoridir iarratais a chur isteach tríd

- Ráomhphost

## CUIR IARRATAS ISTEACH AR AN bhFOLÓNTAS SEO

|                      |   |
|----------------------|---|
| Uimhir Rolla:        | 01607T  |
| Cuir Iarratas Chuig: | Cornafulla N.S.<br>Cornafulla,<br>Athlone,<br>Co. Roscommon.<br>N37FW74                 |
| Contae:              | Ros Comáin  |
| Ceisteanna Chuig:    | <a href="mailto:principal@cornafullans.ie">principal@cornafullans.ie</a>                |
| Suíomh Grádasáin:    | <a href="https://cornafulla.scoilnet.ie/blog/">https://cornafulla.scoilnet.ie/blog/</a> |
| Tuilleadh Eolais:    | <a href="https://cornafulla.scoilnet.ie/blog/">https://cornafulla.scoilnet.ie/blog/</a> |

Is ag IPPN atá an cúlpeart i dtaca leis an fhaisnéis san fhógra seo agus dá anann IPPN á a cheadú le haghaidh áisíde ag cuardaitheoir post amháin. Níl fíoridir an fhaisnéis atá ann a áosláid, a cháipeáil níl a áisid chun críocha ar bith eile, lena n-áirítear a macasamhlá ar shuíomhanna grádasáin earcaíochta agus fógraíochta eile, gan cead sainráite i scrábhinn a fháil roimh ról á IPPN.