

ADVERT ID 230267

## Deputy Principal

### Scoil Bernadette

Bonnington Montenotte Cork  
<https://www.scoilbernadette.com>



#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Mon Mar 10 2025 14:19:55  
**Application Closing Date:** Mon Mar 24 2025  
**Commencement Date:** Mon Aug 25 2025  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Special School  
**School Structure:** Co-Educational  
**Current Enrolment:** 130  
**Droichead school:** Yes

#### POST DETAILS

##### Additional Information:

Scoil Bernadette (18458A) is a co-educational post-primary special school, which caters for the needs of students aged 12 – 18 years with mild general learning disabilities and is under the patronage of the Bishop of Cork and Ross. It currently has an enrolment of 130 students. The school has 20 full-time teaching posts including the Principal and Deputy Principal, 20 SNAs, ancillary staff, ETB teachers and part-time staff.

The school is looking to recruit a Deputy Principal to be part of the Management team. The Deputy Principal will support the Principal in the day-to-day management of the school and in accordance with Circular 0044/2019, as the needs of the school continuously evolve, a review of duties may result in the reassignment of the roles and responsibilities within the Leadership and Management team.

In order to be eligible candidates must be fully registered under Route 1 (Primary), Route 4 (Other) or Route 2 (Post Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school or post-primary school within the Republic of Ireland.

Also as per Circular 0044/2019, the Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role, will act or deputise as the Principal in the absence of the Principal and will work in partnership with the Principal to ensure the effective leadership and management of the school.

The roles and responsibilities of this post are subject to review and change according to procedures set out in Circular 0044/2019. The responsibilities of the role will, at times, require the successful candidate to participate in the leadership role outside of the standard school day. The Deputy Principal will work in collaboration with the Principal to ensure that all students have a positive educational experience and that there is strong leadership across the school.

The roles and responsibilities for this post relate to the four domains of leadership and management as specified in Circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

Shortlisting and the interview process will be based on the 4 domains and as well as the following criteria:

- Proven leadership skills, including policy development and implementation and prioritising, planning and organising the workload
- Proven ability to work as a member of a team in a collaborative manner
- Long-term strategic planning for the development of the school
- Evidence of a high level of commitment to Continuous Professional Development
- The ability to promote a culture of learning and creativity in school
- An understanding of School Self-Evaluation (SSE) and school improvement processes from development to implementation.
- Effective interpersonal, communication and people management skills
- A clear understanding and knowledge of special education, inclusive education and diversity in education
- Demonstrated capacity and knowledge of teaching in the area of Special Educational Needs, with particular emphasis on knowledge of students presenting with Mild General Learning Difficulties
- An ability to work with staff and outside agencies to promote pupil wellbeing and provide children with the knowledge, skills and competencies to help them deal with challenges
- A proven ability to work collaboratively with all staff members, the Board of Management and the wider community

Appointment is subject, but not limited to, satisfactory references, current and continuing Teaching Council registration, current vetting requirements and Occupational Health Screening. Applicants should demonstrate the desirable skills set out in the criteria for the post. Candidates may be shortlisted on the basis of the core criteria and desirable skills. Invitations to interview will be sent via email.

Applications via email only to [chairperson@scoilbernadette.com](mailto:chairperson@scoilbernadette.com)

#### APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- Teaching Council Registration
- CV (Digital)

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

<b>Roll Number:</b>	18458A
<b>Apply To:</b>	<a href="mailto:chairperson@scoilbernadette.com">chairperson@scoilbernadette.com</a>
<b>County:</b>	Cork
<b>Enquiries To:</b>	<a href="mailto:office@scoilbernadette.com">office@scoilbernadette.com</a>
<b>Website:</b>	<a href="https://www.scoilbernadette.com">https://www.scoilbernadette.com</a>
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