

ADVERT ID 218631

Deputy Principal

Cara Junior School

Banduff Road Mayfield Cork Cork

MAIN DETAILS

Status:	Deactivated
Level:	Primary
Date Posted:	Mon Jun 17 2024 14:35:25
Application Closing Date:	Mon Jul 1 2024
Commencement Date:	Fri Aug 30 2024
Status of Post:	Permanent

SCHOOL DETAILS

School Type:	Special School
School Structure:	Junior School
Gender:	Co-Educational
School Patronage:	Catholic
Total No. of Teaching Staff:	13
Current Enrolment:	72
Droichead school:	Yes

POST DETAILS

Additional Information:

Cara Junior School is a school for children with ASD and an Intellectual Disability between the mild to moderate range for pupils aged 4 to 12 years old.

As per Circular 0044/2019 the Deputy Principal will serve as Principal in the absence of the Principal.

The Deputy Principal will work in collaboration with the Principal to ensure that all students have a positive educational experience, that there is strong leadership across the school and that the school fully conforms to the governance structures as set out by the Department of Education & Skills.

The Deputy Principal, along with the Principal and ISM Team, will model and develop a strong culture of mutual trust, respect, fairness, shared accountability and confidentiality.

The roles and responsibilities for the post relate to the four domains of leadership and management as specified in Circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In addition the following skills, knowledge, competencies and experience are desirable:

- Ability to exercise flexibility and full involvement in the school, in partnership with and under the direction of the Principal, to meet the daily needs of the school.
- Ability to coordinate staff timetabling and scheduling.
- An understanding of and commitment to the ethos of a Catholic school.
- Proven leadership skills, including policy development and implementation.
- Experience in the development, implementation, operation and evaluation of innovative and evidence based school initiatives.

- Experience of long-term strategic planning for the development of the school, including an understanding of School Self-Evaluation (SSE) policy development and implementation.
- Proven ability to work as a flexible member of a team in a collaborative manner.
- Candidates should demonstrate the ability to work well with all staff and the wider school community.
- Ability to promote a culture of learning and creativity in the school.
- An ability to work with staff and outside agencies to promote pupil wellbeing and provide children with the knowledge, skills and competencies to help them deal with challenges
- Excellent communication skills expressed both in leadership and teamwork.
- Motivated to have a role in mentoring and the professional development of staff members.

The roles and responsibilities of this post are subject to review and change according to procedures set out in Circular 0044/2019. The responsibilities of the role will require participation in the leadership role outside of the standard school day and also outside the standard school year.

Candidates are asked to include an email address. Invitation to interview will be issued via email. Candidates called to interview will be required to provide proof of qualifications and Teaching Council Registration.

APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number: 20354A
Apply To: The Chairperson of the Board of Management
 Cara Junior School
 Banduff Road
 Mayfield
 Cork
 Cork
County: Cork
Enquiries To: office@carajs.ie

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