

ADVERT ID 213274

Caretaker/Janitor

CBC Monkstown Park Secondary School

CBC MONKSTOWN PARK Mounttown Road Upper Dun Laoghaire A96 TF64
<https://www.cbcm Monkstown.ie>



MAIN DETAILS

Status: Deactivated
Level: Post Primary
Date Posted: Tue May 14 2024
Application Closing Date: Fri May 31 2024
Commencement Date: Mon Jun 10 2024
Status of Post: Permanent
Number of Vacancies: 1
Number of hours per week: 35

SCHOOL DETAILS

School Type: Secondary School
School Structure: Boys
Current Enrolment: 560
Droichead school: Yes

POST DETAILS

Additional Information:

The Board of Management of Christian Brothers' College, Monkstown, Dún Laoghaire, County Dublin, is seeking to recruit an enthusiastic and hard-working School Caretaker/Janitor. The position will be for 35 hours per week, over 5 days, Monday to Friday. The hours are from 7:30am to 3:30pm. Pay rate will be commensurate with experience levels.

The ideal candidate will have some experience in the following areas:

- general care-taking and maintenance of premises and grounds;
- performing DIY tasks to a high standard;
- building maintenance including health and safety measures;
- painting;
- using power tools;
- janitorial/cleaning methods; and
- an understanding of cleaning materials, chemicals and equipment.

Previous experience in a similar role is required. A list of the sample duties and responsibilities of this position is not exhaustive and is available upon request.

The busy role will also include fundamental plumbing tasks; basic carpentry tasks; cleaning; hoovering; rubbish disposal; knowledge of heating systems, meter readings and fire/burglar alarms; knowledge of keyholder/security systems (opening the school); knowledge of locking systems and CCTV operations. Duties will also include basic landscaping tasks; use of lawn mowers and ride-on mowers; competent use of outdoor/garden tools including power tools; manual handling techniques; and school furniture movement.

The position is subject to a six-month probationary period and prior to appointment, approved and recent Garda Vetting Clearance is a pre-requisite requirement. The successful candidate will be required to undertake TUSLA Child Protection training as well as a course in Health and Safety training specifically for school caretakers.

The School Caretaker is often the first person a visitor to the school meets, so a welcoming disposition along with a high level of professionalism, discretion, diligence, initiative and proactiveness is essential. Taking instruction from the School Principal and Board of Management, the School Caretaker shall be flexible and adaptable, with excellent interpersonal,

communication and organisational skills. In understanding the importance of confidentiality and compliance with school policies and procedures, the successful candidate will also be focused on the school community, be patient, kind, approachable and enjoy working as part of a busy staff team with the best interests of young people at heart.

In addition, the successful candidate will be conscious that their role is crucial to providing a physical school environment that nurtures and encourages student learning. A commitment to maintaining high standards and the ability to improve the school environment is an implied and necessary requirement of this position. The role requires the person to be occasionally flexible in their hours of work and to safely provide maintenance to the internal and external school facilities.

Applications, which should include an up-to-date CV with the details of two referees, and a cover letter of application, can be sent by post, addressed to: The Principal, CBC Monkstown Park, Upper Mounttown Road, Dun Laoghaire, County Dublin, A96 TF64 or emailed to office@cbcmonkstown.ie by 31st May 2024.

Shortlisting may take place. Late applications will not be considered.

CBC Monkstown Park is an equal opportunities employer.

APPLICATION REQUIREMENTS

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Roll Number:	60180R
Apply To:	CBC MONKSTOWN PARK Mounttown Road Upper Dun Laoghaire A96 TF64
County:	Dublin
Postal District:	County Dublin
Enquiries To:	office@cbcmonkstown.ie
Website:	https://www.cbcmonkstown.ie

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