

ADVERT ID 212877

## Deputy Principal

### St Vincent's Convent NS

St Mary's Rd Cork T23PC43  
<https://www.stvincentsns.ie>



#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Fri May 10 2024  
**Application Closing Date:** Fri May 24 2024  
**Commencement Date:** Sun Sep 1 2024  
**Status of Post:** Permanent  
 This is a readvertisement

#### SCHOOL DETAILS

**School Type:** Mainstream with Special Classes  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Classification:** DEIS 1  
**Total No. of Teaching Staff:** 23  
**Current Enrolment:** 227  
**Droichead school:** Yes

#### POST DETAILS

**Additional Information:**

Due to an administrative error, this is a readvertisement. All applications received to date will still be considered.

The Board of Management of St. Vincent's Convent Primary School invites applications for the position of Deputy Principal. This is a permanent post commencing at the beginning of the next academic year 2024/2025.

St. Vincent's Convent Primary School is a Catholic, DEIS Band1 school under the patronage of the Bishop of Cork & Ross, Fintan Gavin. St. Vincent's Convent Primary School is currently a 23 teacher school.

Together, the Principal, Deputy Principal, Assistant Principal and four AP2 post holders form the Leadership and Management Team working in collaboration with the Board of Management to ensure the effective management of the school.

The roles and responsibilities for this post relate to the four domains of leadership and management as specified in Circular 0044/2019

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership capacity

The following skills, knowledge, experience and competencies are desirable:

- An excellent knowledge and understanding of leadership, management and administration in a

primary school setting

- A high level of understanding and knowledge in the areas of DEIS / educational disadvantage, special education, inclusive education and diversity in education
- Effective communication, interpersonal and intrapersonal skills and a proven capacity in successfully leading and managing school teams
- Evidence of, and a high commitment to, ongoing professional development
- A commitment to shared leadership and a willingness to delegate, develop leadership capacity and empower others
- A knowledge of, and a commitment to, the Catholic ethos of the school

#### APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 136960

**Apply To:** Applications for the attention of Dr. Tom Mullins, Chairperson of the Board of Management should be submitted by email ONLY to [stvincentsjobapplication1@gmail.com](mailto:stvincentsjobapplication1@gmail.com)

Please submit only the requested documents. All documents should be in PDF form.

**County:** Cork

**Enquiries To:** [secretary@stvincentsns.ie](mailto:secretary@stvincentsns.ie)

**Website:** <https://www.stvincentsns.ie>

**Further Information:** <https://stvincentsns.ie>

**Application Form:** [Application-Form-for-Primary-Principalship-and-Deputy-Principalship-Open... \(2\).pdf](#)

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