

ADVERT ID 210716

## Principal Teacher

### Loreto Education Trust

Loreto Education Centre Springfield Park Foxrock Dublin 18 D18 F3C3  
<https://www.loretoeducationtrust.ie>

#### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Mon Apr 15 2024 14:39:42  
**Application Closing Date:** Fri May 3 2024  
**Commencement Date:** Thu Aug 29 2024  
**Status of Post:** Permanent

#### POST DETAILS

##### Additional Information:

##### SCHOOL DETAILS

School Type: Mainstream with Special Classes  
School Structure: Vertical  
Gender Girls' school, with boys in Special classes  
School Patronage: Loreto Education Trust and Archdiocese of Dublin  
Classification: Urban  
Total No. of Teaching Staff: Principal plus 25  
Current Enrolment: 480  
Droichead school: Yes

Loreto Primary School Grange Road is a Girls' primary school under the patronage of the Archdiocese of Dublin trusteeship of the Loreto Education Trust. The Board of Management of Loreto Primary school Grange Road invites applications for the position of Principal. This is a permanent position and the appointment will be made via open competition under the terms of Circular 0044/2019.

Applicants must meet the eligibility criteria: Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management, taken from 'Looking at our School, 2022: A Quality framework for Primary Schools and Special Schools'.

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

The following skills, knowledge, experience and competencies are desirable:

An excellent level of understanding and knowledge of school leadership, management and administration in a primary school setting

An understanding and a commitment to the Loreto ethos and the school's Catholic ethos and an ability to support and promote school/parish links.

A proven ability to work collaboratively with all staff members, Board of Management and the wider school community

Evidence of management and communication skills as well as evidence of the ability to foster positive relationships with pupils, staff, parents and the wider community.

Evidence of the leadership skills associated with all aspects of school life with particular reference to school self-evaluation and curricular development.

A commitment to shared leadership and a willingness to delegate and develop leadership capacity and empower others

An in-depth knowledge of the Primary Curriculum and a range of teaching experience.

Understanding and knowledge of the requirements associated with the provision of Special Education Needs, inclusion and diversity.

Evidence of ongoing experience in the provision of education to children in an ASD class and the facilitation of their educational provision.

Evidence of commitment to relevant and ongoing continuing professional development.

A comprehension of, and the ability to support, the embedding of digital technologies in teaching, learning and assessment

Effective interpersonal and communication skills and a proven capacity in successfully leading others

Evidence of a dedicated commitment to ongoing professional development

A knowledge and commitment to the values, vision and ethos of our school

An ability to work with staff and outside agencies to promote pupil wellbeing and provide children with knowledge, skills and competencies to help them deal with challenges.

An ability to manage change as a new building project commences and develops

Applications by email only to the Chairperson, Board of Management, at the following email address,  
recruitment@loretoeducationcentre.ie,

to be received no later than 3pm on Friday 3 May 2024.

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- CV (Digital)

Applications may be submitted by

- Email

**APPLY TO THIS JOB VACANCY**

**Apply To:** Director of Education and Leadership  
Loreto Education Centre  
Springfield Park  
Foxrock  
Dublin 18  
D18 F3C3

**County:** Dublin

**Postal District:** Dublin 18

**Enquiries To:** [info@loretoeducationcentre.ie](mailto:info@loretoeducationcentre.ie)

**Website:** <https://www.loretoeducationtrust.ie>

**Further Information:** <https://www.loretograngeroad.ie/>

**Application Form:** [Application-Form-for-Primary-Principalship-and-Deputy-Principalship-Open....pdf](#)

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