

ADVERT ID 210337

General

Catholic Primary School Management Association - CPSMA

New House St Patrick's College Maynooth
<http://www.cpsma.ie/>



MAIN DETAILS

Status: Deactivated
Level: Other Education
Date Posted: Fri Apr 12 2024
Application Closing Date: Fri Apr 26 2024
Commencement Date: Mon Sep 2 2024
Status of Post: Other
Number of Vacancies: 1

POST DETAILS

Title:

Education Executive- Fixed Term

Description:

Job Description

Participating in the strategic development of CPSMA and in the development of Catholic primary school education;

Providing a quality and professional service to the Boards of Management of Catholic primary schools;

Contributing to the organisation, design and delivery of training for members and stakeholders;

Writing reports and managing documentation;

Preparing and providing resource material;

Conducting and managing research;

Representing CPSMA and/or Primary Management Bodies on external bodies as and when required;

Undertaking administrative tasks as required by Management.

The responsibilities of the Education Executive may vary in accordance with emerging needs and priorities of the Association and/or as assigned by the General Secretary.

APPLICATION REQUIREMENTS

- Letter of Application
- Application Form

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Apply To: Anne Fay,
Chairperson
applications@cpsma.ie

County: Kildare

Enquiries To: applications@cpsma.ie

Website: <http://www.cpsma.ie/>

Further Information: <https://www.cpsma.ie/vacancy-fixed-term-position-education-executive/>

Application Form: [Application Form Education Executive 2024.pdf](#)

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