

ADVERT ID 209279

## Deputy Principal

---

### SS Peter and Paul JNS

Chapel St., Chapel Street Balbriggan K32 PD27  
<http://www.sspeterandpauljns.ie/>

---

#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Thu Mar 21 2024 09:32:55  
**Application Closing Date:** Mon Apr 8 2024  
**Commencement Date:** Fri Aug 30 2024  
**Status of Post:** Permanent

---

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Junior School  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 27  
**Current Enrolment:** 382  
**Droichead school:** Yes

---

#### POST DETAILS

**Panel of Applicants:** An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

**Additional Information:** c. Applications are invited for the post of Teaching Deputy Principal in SS Peter and Paul JNS. This is a permanent position in a teaching capacity that will be appointed by open competition. To be eligible for consideration, candidates must be fully registered with the Teaching Council under Route 1 (Primary) and must have a minimum of five years teaching experience, two of which must be in a recognised primary school within the Republic of Ireland.

The school has a Catholic ethos and is under the patronage of the Catholic Archbishop of Dublin. The appointee will become part of the leadership and management team in the school, and the overall responsibility of the Deputy is to assist the Principal in the management and continued growth of the school.

e. Based on the identified leadership and management needs and priorities of the school, as identified by the Board of Management, the roles and responsibilities of the post include the four domains as specified in Circular 0044/2019. These are:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

• In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in the reassignment of the roles and responsibilities within the leadership and management team. The responsibilities of the role will, at times, require the successful candidate to participate in the leadership role outside of the standard school day. Besides the discharge of specific administrative and management duties, the Deputy Principal also exercises a leadership and motivational role in the direction of the

school enterprise. Together, the Principal and Deputy Principal form the senior management team of the school and they must work in tandem to fulfil the aims and objectives of the school.

The Deputy Principal may be required to deputise for the Principal in their absence (may involve short/longer terms), in all matters organisational / administrative and in relation to discipline within the school. The Deputy Principal must be willing to work in conjunction with/under the direction of the Principal.

- The following skills, knowledge and experience are desirable:
  - i. Evidence of continuing professional development and the ability to promote a culture of learning and teamwork in the school;
  - ii. Knowledge and interest in promoting the school ethos and sacramental preparation;
  - iii. A clear understanding and knowledge of SEN including experience in coordinating SEN and working with external professionals;
  - iv. Knowledge and experience of inducting new members to a staff;
  - v. Organisational capabilities in managing school resources and workload;
  - vi. Effective interpersonal, communication and people management skills including a proven ability to work collaboratively with all staff members, the Board of Management and the wider community;
  - vii. Proven leadership skills, including policy development and implementation and prioritising, planning and organising the workload;
  - viii. Previous teaching experience across a range of classes and in SET;
  - ix. Experience of long-term strategic planning for the development of the school, including an understanding of School Self-Evaluation (SSE) policy development and implementation

CLOSING DATE: 3pm Monday April 8th.

APPLICATION: By Email only, to [position@sspeterandpauljns.ie](mailto:position@sspeterandpauljns.ie)

SUBJECT LINE of email must read: Deputy Principal Application, 2024.

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 16972E  
**Apply To:** Chapel St.,  
Chapel Street  
Balbriggan  
K32 PD27  
**County:** Dublin  
**Postal District:** County Dublin  
**Enquiries To:** [position@sspeterandpauljns.ie](mailto:position@sspeterandpauljns.ie)  
**Website:** <http://www.sspeterandpauljns.ie/>

Information contained within this advertisement is copyrighted by IPPN and licensed by IPPN for use by job-seekers only. The information herein may not be downloaded, copied or used for any other purposes, including its replication on other recruitment & advertising websites, without the express prior written permission of IPPN.