

ADVERT ID 191750

## Deputy Principal

### Scoil Mhuire gan Smal

Sentry Hill Letterkenny F92 CK27  
<https://www.smgsletterkenny.ie>

#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Thu May 11 2023  
**Application Closing Date:** Fri May 26 2023  
**Commencement Date:** Thu Aug 31 2023  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 29  
**Current Enrolment:** 480  
**Droichead school:** Yes

#### POST DETAILS

##### Additional Information:

The Board of Management of Scoil Mhuire gan Smál, Letterkenny, invites applications for the position of Deputy Principal. This is a permanent, teaching Deputy Principal position and the appointment will be made via open competition. The Deputy Principal will work with the Principal and the In-School Management Team to support and develop effective leadership within the school. Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management outlined in circular 0044/2019:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In line with the above domains and working closely with the Principal, the duties attached to the role involve whole school curricular development, policy development, day-to-day management of resources and personnel and long-term strategic planning for the future development of the school.

In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in reassignment of the role and responsibilities within the leadership and management team.

The following skills, knowledge, experience and competencies are desirable:

An excellent level of understanding and knowledge of school leadership, management and administration in a primary school setting

A clear understanding of SSE (School Self-Evaluation) policy development and implementation

A clear understanding and knowledge of special education, inclusive education and diversity in education

A comprehension of, and the ability to support, the embedding of digital technologies in teaching, learning and assessment

Effective interpersonal and communication skills and a proven capacity in successfully leading others

Evidence of a dedicated commitment to ongoing professional development

A knowledge and commitment to the values, vision and ethos of our school

A commitment to shared leadership and a willingness to delegate and develop leadership capacity and empower others

A proven ability to work collaboratively with all staff members, Board of Management and the wider school community

An ability to work with staff and outside agencies to promote pupil wellbeing and provide children with knowledge, skills and competencies to help them deal with challenges.

Applicants must meet the eligibility criteria: Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

Applications by email only to the Chairperson, Board of Management, at the following email address: [smgsapplicationsdp@gmail.com](mailto:smgsapplicationsdp@gmail.com) to be received no later than 3pm on Friday 26th May, 2023.

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

<b>Roll Number:</b>	18052S
<b>Apply To:</b>	Chairperson, Board of Management <a href="mailto:smgsapplicationsdp@gmail.com">smgsapplicationsdp@gmail.com</a>
<b>County:</b>	Donegal
<b>Enquiries To:</b>	<a href="mailto:letterkennysmgs@gmail.com">letterkennysmgs@gmail.com</a>
<b>Website:</b>	<a href="https://www.smgsletterkenny.ie">https://www.smgsletterkenny.ie</a>

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