

ADVERT ID 189988

## Deputy Principal

### Kilbeg N.S.

Kilbeg Carlanstown Kells Kells A82T657  
<https://kilbegns.ie>



### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Tue May 2 2023  
**Application Closing Date:** Wed May 17 2023  
**Commencement Date:** Thu Aug 31 2023  
**Status of Post:** Permanent

### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 5  
**Current Enrolment:** 98  
**Droichead school:** No

### POST DETAILS

#### Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

#### Additional Information:

The Board of Management of Kilbeg National School invites applications for the position of Deputy Principal. This is a permanent position and the appointment will be made via open competition. Kilbeg NS has a wonderful, dedicated staff who work in a collaborative manner to create a positive school environment for all of our pupils. The Deputy Principal's responsibilities and duties will be carried out in partnership and cooperation with the Principal, with flexibility to meet the daily needs of the school. So that the changing needs of the school are met, the roles and responsibilities of this post will be subject to ongoing review. The specific roles and responsibilities of this position relate to the four domains of Leadership and Management as outlined in Circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In line with the above domains and working closely with the Principal, the duties attached to the role involve whole school curricular development, policy development, day-to-day management of resources and personnel and long-term strategic planning for the future development of the school.

The following skills, knowledge, experience and competencies are desirable:

- A comprehension of, and the ability to support the embedding of digital technologies in

teaching, learning and assessment.

- An excellent level of understanding and knowledge of school leadership, management and administration in a primary school setting.
- Effective interpersonal and communication skills and a proven capacity in successfully leading and collaborating with others.
- Evidence of a dedicated commitment to ongoing professional development.
- A knowledge and commitment to the values, vision and ethos of our school.
- A commitment to shared leadership and a willingness to delegate and develop leadership capacity and empower others.
- An ability to work with staff and outside agencies to promote pupil wellbeing and provide children with knowledge, skills and competencies to help them deal with challenges.

Applicants must meet the eligibility criteria: Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

Applications by post only and should arrive no later than 3pm on the closing date, May 17th 2023. Please enclose three copies of the application letter and application form and envelope should be clearly marked 'Deputy Principal Application'.

#### APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 110390  
**Apply To:** The Chairperson of BOM  
Kilbeg National School  
Kilbeg  
Carlanstown  
Kells  
Co. Meath  
A82T657  
**County:** Meath  
**Enquiries To:** [kilbegschool@gmail.com](mailto:kilbegschool@gmail.com)  
**Website:** <https://kilbegns.ie>  
**Further Information:** <https://www.kilbegns.ie>

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