

ADVERT ID 144320

Caretaker/Janitor

Scoil Bhríde

Bóthar Oakley Raghmallach Baile Átha Cliath D06E8K7

MAIN DETAILS

Status:	Deactivated
Level:	Primary
Date Posted:	Fri Oct 23 2020 13:41:28
Application Closing Date:	Fri Nov 6 2020
Commencement Date:	Thu Nov 12 2020
Status of Post:	Fixed-term
Number of Vacancies:	1

SCHOOL DETAILS

School Type:	Mainstream
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Catholic
Classification:	Gaelscoil
Total No. of Teaching Staff:	21
Current Enrolment:	363
Droichead school:	Yes

POST DETAILS

Panel of Applicants: An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information: This is a fixed term Caretaker position until the end of April at Scoil Bhríde in Ranelagh Dublin 6. The hours of work are 8am -3pm Monday to Friday with one hour for lunch. Some flexibility would be helpful where an evening event was due to take place. The rate of pay is E17.00 per hour.

Duties will include:

Carrying out day-to-day maintenance and minor repairs.

Booking outside contractors for maintenance and repair when necessary.

Manage cleaning staff.

Checking the building to guard against vandalism or break-ins.

Making sure that heating, lighting and alarm systems are working properly.

Making sure that windows and doors are locked when the building is not in use.

Checking the premises to guard against vandalism or break-ins.

Opening up the building in the morning and locking up in the evening

Arranging tables and chairs for meetings and clearing away afterwards.

Weeding.

Ordering cleaning materials and new maintenance equipment when necessary.

Candidates should have practical DIY Skills in order to carry out minor repairs as well as the ability to manage your own workload. Good problem solving skills are essential, the ability to supervise cleaning staff and manage contractors.

Please email a letter of application and a short CV to mgrainne@scoilbhríde1917.ie for the attention of Colm Ó Móráin.

APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number: 18817C
Apply To: Colm Ó Móráin
Cathaoirleach (Chairperson)
Bóthar Oakley
Raghnallach
Baile Átha Cliath
D06E8K7
County: Dublin
Postal District: Dublin 6
Enquiries To: mgrainne@scoilbhríde1917.ie
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