

ADVERT ID 144162

## Secretary / Administrator

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### Coláiste Bríde Secondary School

Templeshannon Enniscorthy

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#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Post Primary  
**Date Posted:** Tue Oct 20 2020 15:28:01  
**Application Closing Date:** Thu Oct 29 2020  
**Commencement Date:** Mon Nov 9 2020  
**Status of Post:** Maternity Leave - Fixed Term  
**Number of Vacancies:** 1  
**Number of hours per week:** 40

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#### SCHOOL DETAILS

**School Type:** Voluntary Secondary School  
**School Structure:** Girls  
**Current Enrolment:** 763  
**Droichead school:** Yes

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#### POST DETAILS

**Additional Information:** A proficiency in P-POD and VSware an advantage.  
Application by email only.  
Coláiste Bríde is an equal opportunity employer.

#### APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email

**APPLY TO THIS JOB VACANCY**

**Roll Number:** 63570W  
**Apply To:** Email to: [kosullivan@colaistebride.ie](mailto:kosullivan@colaistebride.ie)  
**County:** Wexford  
**Enquiries To:** [kosullivan@colaistebride.ie](mailto:kosullivan@colaistebride.ie)  
053 9234245

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