

ADVERT ID 143702

Secretary

SN Rath Beagain

Rathbeggan NS Dunshaughlin Co. Meath A85AE84
<https://www.rathbeggans.ie>



MAIN DETAILS

Status: Deactivated
Level: Primary
Date Posted: Thu Oct 8 2020 22:39:59
Application Closing Date: Thu Oct 29 2020
Commencement Date: Wed Nov 4 2020
Status of Post: Substitute
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 12
Current Enrolment: 212
Droichead school: Yes

POST DETAILS

Panel of Applicants: An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information: The successful candidate will have:
 Excellent communication, interpersonal and organisational skills.
 Excellent IT skills, proficiency in Word, Excel and Publisher.
 The ability to write professionally, letters and notices with fluency and accuracy.
 Experience in using Aladdin Connect, OLCS, and POD.
 Experience in updating and maintaining a school website.
 Competency in maintaining financial records and accounts.
 First Aid Qualification
 Have completed the TUSLA Children First E-Learning Programme
 Experience in working in a child centred environment.
 This position is covering an extended period of Leave, likely to run for the remainder of the academic year.

APPLICATION REQUIREMENTS

- Letter of Application
- Copy of Certificates, Diplomas, Degrees
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number: 18448U
Apply To: Chairperson
application.rathbeggan@gmail.com
County: Meath
Enquiries To: application.rathbeggan@gmail.com
+35318259891
Website: <https://www.rathbeggans.ie>
Further Information: <https://www.rathbeggans.ie>

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