

ADVERT ID 143701

Deputy Principal

Radharc Na Mara Primary School

Walter Macken Rd. Mervue Galway H91YD58
<https://www.radharcnamaramervue.ie>

MAIN DETAILS

Status:	Deactivated
Level:	Primary
Date Posted:	Fri Oct 9 2020
Application Closing Date:	Fri Oct 23 2020
Commencement Date:	Wed Jan 6 2021
Status of Post:	Permanent

SCHOOL DETAILS

School Type:	Mainstream with Special Classes
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Catholic
Classification:	DEIS 1
Total No. of Teaching Staff:	46
Current Enrolment:	362
Droichead school:	Yes

POST DETAILS

Additional Information:

The Board of Management of Radharc na Mara Primary School (Roll No: 20554I) invites applications for the permanent post of Deputy Principal. The post shall commence on Wednesday, 6th January 2021. This is an Open Competition process.

The Deputy Principal will serve as Principal in the absence of the Principal. The Deputy Principal will work in partnership with the Principal to ensure the effective leadership and management of the school. The roles and responsibilities for this post relate to the four domains of leadership and management as specified in Circular 0044/2019.

The main duties of this role will fall under the four domains:

Domain One: Leading Teaching and Learning

Domain Two: Managing the Organisation

Domain Three: Leading School Development

Domain Four: Developing Leadership Capacity

The overall responsibility of the Deputy Principal is to assist the Principal in the management and continued growth of the school and to assist the Principal in the daily organisation and supervision of the school's activities.

Besides the discharge of specific administrative and management duties, the Deputy Principal also exercises a leadership and motivational role within the school.

Together the Principal and the Deputy Principal will form the senior management team of the school, and will work in tandem to fulfil the aims and objectives of the school.

The Deputy Principal may be required to deputise for the Principal in his absence in all matters organizational / administrative and in relation to discipline within the school or associated school events.

In addition, the following knowledge, competencies and skills are desirable :

- An excellent knowledge and understanding of leadership, management and administration in primary schools
- A high level of competence in the area of School Policy Evaluation and Development.
- Excellent communication skills
- Organisational capabilities in managing school resources and workload.

The roles and responsibilities of this post are subject to review and change according to procedures set out in Circular 0044/2019. The responsibilities of the role may require the successful candidate to participate in the leadership role outside of the standard school day and also outside the standard school year.

APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number:	205541
Apply To:	jobs@radharcnamaramervue.ie
County:	Galway
Enquiries To:	jobs@radharcnamaramervue.ie
Website:	https://www.radharcnamaramervue.ie
Application Form:	form application 2020.pdf

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