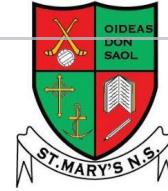


ADVERT ID 142423

## School Transport Bus Escort

### St Mary's N.S.

Granard Road Edgeworthstown Co. Longford N39 PX32  
<https://sites.google.com/view/smsetown>



#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Wed Sep 9 2020 20:08:17  
**Application Closing Date:** Thu Sep 17 2020  
**Commencement Date:** Mon Sep 28 2020  
**Status of Post:** Part-Time  
**Number of Vacancies:** 2

#### SCHOOL DETAILS

**School Type:** Mainstream with Special Classes  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Classification:** DEIS 2  
**Total No. of Teaching Staff:** 33  
**Current Enrolment:** 370  
**Droichead school:** Yes

#### POST DETAILS

**Additional Information:** 2 Bus Escorts Required for St Mary's N.S., Edgeworthstown

Route 1 - Longford Town to Edgeworthstown. Morning pick up 8:20a.m., evening pick-up 1:40p.m. (approx)

Route 2 - Edgeworthstown to Castlepollard. Morning pick-up 8:20a.m., evening pick-up 3:00p.m.

The escort must have their own transport to and from the pick-up and drop-off point.

The successful applicant will be required in the mornings and afternoons to supervise children with special educational needs travelling to and from the school.

Experience of working with children and an understanding of children with autism is desirable. Appointment will be subject, but not limited to: Satisfactory references; current Vetting requirements and Occupational Health Screening. Department of Education guidelines apply.

Employment is on a part time basis during school term time only. The hourly rate of pay is in line with the Department of Education and Skills guidelines for school bus escorts.

The escort is responsible for the safety of the child on board the bus and will be required to provide pupil care needs including but not limited to assisting the child getting on and off the bus, securing appropriate seat belts etc.

The Bus Escort duties include, but are not limited to:

- Ensure that s/he is on the school transport at the time of the first pick-up and last set down.

- Is responsible for the safety of children when opening and closing doors prior to “stop” and “move off”.
- Assist children to board and alight safely from the school transport.
- Ensure that each pupil is received by agreed responsible adult at the set down point.
- Act as liaison between the School Principal and/or class teacher and parents when required i.e. conveyance of messages and letters to parents.
- Observe confidentiality in all aspects of work.
- Be aware of particular behaviour supports for children on the school transport
- Perform any other duties relevant to the position of escort which may be assigned by School Management/Principal from time to time.
- Ensure that his/her position on the school transport is where maximum view of the children is achieved.
- Report all concerns to the School Principal and/or Class Teacher.

PLEASE INDICATE IF YOU ARE INTERESTED IN ROUTE 1, ROUTE 2 OR EITHER ROUTE IN YOUR LETTER OF APPLICATION.

#### APPLICATION REQUIREMENTS

- Letter of Application
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 20124G  
**Apply To:** The Chairperson  
 St Mary's N.S.  
 Granard Road  
 Edgeworthstown  
 N39 PX32  
**County:** Longford  
 043-6671750  
**Website:** <https://sites.google.com/view/smnsetown>

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