

ADVERT ID 131846

Secretary / Administrator

Mount Sion CBS Secondary School

Barrack Street Waterford City X91 FK30
<https://www.mountsioncbssecondary.ie>



MAIN DETAILS

Status: Deactivated
Level: Post Primary
Date Posted: Thu Feb 13 2020 18:54:36
Application Closing Date: Wed Feb 26 2020
Commencement Date: Thu Mar 19 2020
Status of Post: Part-Time
Number of Vacancies: 1
Number of hours per week: 15

SCHOOL DETAILS

School Type: Secondary School
School Structure: Boys
Current Enrolment: 424
Droichead school: Yes

POST DETAILS

Additional Information: General office administration from 8.30 a.m to 11.30 a.m Monday to Friday. This is a part time position , thirty eight weeks per year. Previous work in a school setting is beneficial but not essential. Garda Vetting will be required.

APPLICATION REQUIREMENTS

- Letter of Application
- References (written)
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 649301
Apply To: The Secretary ,Board of Management
Mount Sion C.B.S.
Barrack Street
Waterford City
X91 FK30
County: Waterford
Enquiries To: info@mountsioncbssecondary.ie
051377378
Website: <https://www.mountsioncbssecondary.ie>

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